State 4-H Horse PDC Meeting

FEBRUARY 20, 2016

PDC members present-Shelly Peterson, Lindsey Peterson, Danielle Jibben, Lauren Olson, Meg Sax, Mark Storm, Kristin Gabrielson, Victoria Dietz, Jackie Schulz, Rae Ann Bartz, Jackie Thayer, Liza Aarsvold.

PDC members absent- Paige Gabrielson, Morgan Kastner, Katie Orth, Kathy Johnson, Morgan Johnson, Gretchen Sankovitz.

Renee Kostick present with Extension.

Guest's include-Annie Thayer, Mark Dietz, Bruce Olson, Tony Wellnitz, Laurie Nelson, Jason Campbell.

The State 4-H Horse PDC meeting was called to order by Adult Chair Meg Sax at 11:20 am on Saturday February 20, 2016 at Charlie's Café in Freeport MN. A PDC meeting attendance sheet was passed around. Additions to the agenda included Saddle Seat and Bonus Trips under Old Business.

Secretary’s Minutes
The secretary’s minutes from the November 21, 2015 are published on the Horse Project web site. Shelly Peterson moved to approve the minutes. RaeAnn Bartz seconded the motion. Motion carried.

Financial Report
The 2015-2016 MN 4-H State Horse PDC Budget/Actual financial report was presented by Renee Kostick. There are still national trip reimbursements to be processed and are not in the current report. Stall and MN State Fair down payments have also been paid. We need a written Library financial report from the Library Committee.

MN 4-H Foundation Horse Project Account
Starting Balance $113,130.22
Receipts $29,848.67
     NW Design Shirt Sales $5,538.08
     Expo Tack Sale Fund Transfer $24,310.59
Ending Fund Balance $142,978.89 (as of February 20, 2016)
PDC Orientation
With new PDC members present introductions of those present was done. Renee Kostick then distributed the PDC Orientation packets to the PDC members and reviewed the contents. All PDC documents distributed are also published on the 4-H Horse Project website under the PDC tab for everyone to review.

Election of Officers
The new PDC representatives who were elected at the Regional Meetings in January were invited to participate in the election of officers. Renee Kostick, Annie Thayer and Dawn Johnson were requested to collect and count ballots for the officer elections.

Nominations for Adult Chair were: Meg Sax nominated by Jackie Thayer. Mark Storm nominated by Jackie Schulz. There being no other nominations, nominations ceased. Mark Storm was elected by paper ballot.

Nominations for Youth Chair were: Danielle Jibben nominated by Jackie Thayer, Lauren Olson nominated by Mark Storm. There being no other nominations, nominations ceased. Danielle Jibben was elected by paper ballot.

Nomination for Adult Vice Chair was: Meg Sax nominated by Jackie Thayer. RaeAnn Bartz nominated by. There being no other nominations, nominations ceased. Meg Sax was elected by paper ballot.

Nominations for Youth Vice Chair were: Lauren Olson nominated by Mark Storm, Jackie Thayer nominated by RaeAnn Bartz. There being no other nominations, nominations ceased. Lauren Olson was elected by paper ballot.

Nomination for Adult Secretary was: Gretchen Sankovitz nominated by Jackie Schulz. There being no other nominations, RaeAnn Bartz made a motion for a white ballot for Gretchen Sankovitz for Adult Secretary, Mark Storm seconded and the motion carried.

Nomination for Youth Secretary was: Victoria Dietz nominated by Lauren Olson. Jackie Thayer nominated by Danielle Jibben. There being no other nominations, nominations ceased. Jackie Thayer was elected by paper ballot.

PDC COMMITTEE LIAISON REPORTS

Educational Materials – Danielle Jibben
Rulebook - Rulebook changes were voted on at the State 4-H Horse PDC meeting in November. There were a total of 8 proposed changes to the rulebook. The MN 4-H Horse Program Rulebook was updated including the Western Heritage and Challenged Riders rules and guidelines and published to the 4-H Horse Project website on January 5, 2016.

Moving forward the Rulebook Committee will continue to incorporate all rules and guidelines into one rulebook document and making sure the documents contain the 4-H branding. To proceed with that the Rulebook Committee will be working on the sections for Horseless Horse/Horse Related, Horse Bowl, Horse Judging, Hippology, and Speech and Demo during the upcoming year.
Horse Training - No report.

Library - No report.

Contest references - No report.

Achievement program - No report.

Program records - No report.

Volunteer Training and Recognition - Shelly Peterson

Winter Round Up - No report but the event happened, was successful with 83 participants.

Regional Meetings - No report, the last meetings were held on January 9th.

Webinar Trainings - Renee Kostick announced that there will be a County PDC training webinar on March 22nd at 7:00 - 8:30 p.m.

Volunteer Recognition - No report.

Youth Education and Recognition – RaeAnn Bartz

Grants - RaeAnn Bartz stated that the Grants Committee was reinstated and she had revised the Grant forms and they were distributed for PDC members to review. The purpose of the Grants is to reach the grass roots of the horse project members. Record keeping was removed from the list of topics and team building replaced that topic. The due date was changed to March 1st or 30 days prior to the event and grants will be for $100/day or $200 maximum.

Clinics - No Report.

Dan Patch Program - RaeAnn Bartz reported for Emma Haugen that Phase 2 of the Dan Patch Leadership Program will be June 18th in Litchfield at the same church as last year. Emma is working with Joyce Rudnigen in securing judges and Emma will be stepping down after this year as Co-Chair of Dan Patch.

4-H Boot Camp - This is not a 4-H Horse Project Committee and needs to be removed from the agenda.

Communications – Renee Kostick

Website – Renee reported that the website is being updated as necessary.

Facebook – The Minnesota 4-H Horse Project page should be up early next week. It has been submitted for approval. PDC members are encouraged to like the Facebook page and share it.

Email list – Laurie Nelson requested about the horse project email list that has been used to communicate in the past and if we can continue to use it. She is receiving requests to be added or deleted to the list. It was recommended that Laurie should continue to update until the other system is up.

State Horse Show – Mark Storm

Mark updated the PDC on the State 4-H Horse Show committee meeting this morning. Everything is going well in planning the 2016 State 4-H Horse Show. They are looking for a new photographer.
Team/Individual Contests – Meg Sax

Horse Bowl – Regional Bowl Contests will be held in March 2016 and the State Bowl Contest on April 16th. There are 30 senior teams and 30 junior teams registered for Regionals. This is an increase of 1 team from 2015. There was a decrease in Project Bowl teams in all species overall this year of 11 teams.

Regional Horse Bowl Events dates for 2016 are as follows: March 5 – Foley, March 12 – Hastings, March 19 – Redwood Falls and Bemidji, March 26 – Snow date.

April 16 will be the State Contest at Sauk Rapids Middle School. (Note the location change.) There will be a shorter team orientation at the beginning of each match. A team orientation document will be emailed to bowl team coaches prior to the Regional Bowl along with their confirmation of registration. Coaches will be asked to share this with their team members prior to the Regional Bowl event they are participating in. There will also be added emphasis on turning all electronic devices (phones, tablets, etc.) off during matches.

Hippology – Report has not changed since fall meeting.

Horse Judging – 144 initial entries – 127 competed. 50 were Hippology only for a total of 177 4-Hers participating in the event. Delayed 1.5 hours due to EVH1 announcement, 7:30 start, 9:30 finished judging, 11:00 finished reasons. Sam did a great job in the tunnel driving the judging/Hippology cross entries to take their jumping figure 8 run by 4 p.m. We almost had a conflict with Dan Patch photo shoot and Speech/Demo. Lynette Whittier would like to review these activities to avoid a conflict for 2016.

There is a horse judging contest coming up that is sponsored by Region 10 AHA. The contest is Sunday, April 3rd that is occurring at Cedar Ridge. Ribbons, awards, money given to top individuals and teams. Starts at 10:30 a.m. with registration, 11:00 a.m. the contest begins. The registration deadline is March 21st with late fees applying after the registration deadline.

Speech and Demo – Nothing new to report from the speech and demo committee. However, they do have a new nomination for Co-Chair: Connie Stahnke. Julianne Quandt will be stepping down as co-chair while still remaining on the committee.

Drill Team – Drill Team committee has no changes since November PDC.

Western Heritage – The annual Western Heritage meeting was held January 3 at R.J.’s Stables in Sauk Rapids. It was well attended. New this year; there will be a “mega’ safety clinic, with all the events happening at the same time, the participants will rotate from event to event. The state event will be in Little Falls August 20th. Again this year at the safety clinics youth will be certified “safe” for the events. The safety clinic dates will be posted on the web page as soon as they are received. So far safety clinic dates are April 30 and May 14 at BMW Stables in Isanti, May 28 and 29 “mega clinic “ R.J.’s Stables, Sauk Rapids, youth can attend one or both days.

National Trips – The National Trip selection process took place on Saturday, April 11th for Horse Bowl and on Sunday, September 13, 2015 during the State 4-H Horse Show. Trip selection was completed for the Hippology, Horse Judging and Speech and Demonstration areas. All trips for
Hippology and Horse Judging were filled. There was only four trips filled for the Speech and Demonstration area and that was to Eastern National 4-H Horse Roundup and Quarter Horse Congress in Individual Presentation and Speech.

**Horseless Horse/Horse Related** – The information regarding Horseless Horse/Horse Related national trips was forwarded to Cathy Giefer. There is little possibility of having any national trips for Horseless Horse or Horse Related. There are only 18 states that offer horseless horse or horse related activities in their states and many of those do not offer anything on the state level and the individuals were contacted on the national level did not think that there was enough consistency among states to warrant a national contest. Each state that offers horseless horse treats it differently. Of the 17 offering horseless horse, 9 would go to Eastern Nationals and 9 to Western Nationals. A spreadsheet was developed with this information.

**Program Development and Promotion**

**Miniature Horse Program** – Jackie Schulz reported that on April 30th there will be a Miniature Horse Clinic and Fuzzy Wuzzy Show in Little Falls.

**Dressage and Jumping** – There is a survey going out statewide that is going to find interest for the Dressage and Jumping program that is currently trying to get off the ground. Currently Adult Co-Chairs are Cindy and Abigail Larson.

**Challenged Riders** – No report.

**New Activities** – This was a one-time committee and procedure should be posted to the 4-H Horse Project website.

**Judges Certification/Education – Mark Storm**

This year’s certification will be held April 8th–9th in Fergus Falls. Next year they are tentatively planning on having the Seminar in the Twin Cities area. Margaret Lawson has resigned as the Co-Chair and stepped down, so the committee would like to recommend Jackie Schultz to fill that position.

Mark Storm, Jackie Schulz, Malory Storm, Amy DeGroot and Renee Kostick met recently to update some processes and updating the communication holes. An email was sent out to the current horse judges and judges from last year to remind them about the 4-H Horse Judging Certification process.

**Horse Training Program**

The training program updates are now published on the 4-H Horse Project website. This will be part of the webinar on March 22nd.

**Marketing and Resource Development**

Shirt Sales – Tony Wellnitz made a request if they could have a credit card machine for the shirt sales. Renee Kostick indicated that they are researching this possibility at the State 4-H Horse Show.
Sponsor Acquisition – Renee Kostick reported the progress in negotiating a partnership with Cowgirl Tuff and the 4-H Horse Project. Various options include distributing coupons for their products, financial donation, sponsoring belt buckles, etc.

Regional Meeting Reports

Northwest Region – Kristin Gabrielson reported that 5 people attended. They discussed Western Heritage; wanted to know if the coliseum could be split for games, went over rule changes, and Winter Roundup. Discussed how to get more people interested in volunteering for the tack expo—what about putting out more communication where counties could carpool and extend the information to the horse-related people and also posting that on the Facebook page. Could have a contest between the counties to see who gets the most volunteers. We have a lot of interest in Western Heritage. Talked about the training and achievement book and the signatures required for the books.

Northeast Region – Shelly Peterson reported that 7 people attend and discussed the possible EHV-1 situation at State 4-H Horse Show; jumping & dressage; Bobby talked about the training project—giving an overview on the training project and clarified signature questions. Group talked about penalizing the 4-H for poor sportsmanship by having them work a shift setting up equipment for the games. They also went over the rulebook changes.

Central Region – Lauren Olson reported their region wanted to see if fall meeting could be moved so more people could attend, created spreadsheet for counties to use for points at county qualifying shows, talked about sending out a newsletter. Discussed horse expo and how it is a fundraiser for our state program, discussed the point system. Talked a lot about how each county could send one or two reps to the regional meetings. Also about how the current structure is working for the 4-H Horse Project.

Southwest Region – Danielle Jibben and RaeAnn Bartz reported they had a fair number of people show up compared to the last meeting. Went over rule changes and encouraged people to sign up for tack sale. Question about holding the state horse show and having it changed week days, but we cleared the question up and why the state horse show is held the days it is. We discussed the disaster that happened at the show last year and about how we can create a game plan for future happenings. Looking at hold a judging contest that could include FFA and 4-H and also have a clinic before the contest to instruct youth on how to judge. Re-elected our new representatives. Talked about the Southwest Animal Science Challenge and how to encourage youth participation with horses other than showing such as giving medals for hours of riding.

Southeast Region – Jackie Thayer reported there was 7 people in attendance, discussed Western Heritage and how the safety clinics works, session on drill team, also answered a question a 4-H’er had on Herdsmanship at the state show and how it works which was addressed. We talked about moving Winter Roundup around to a different location that could include new people from different areas. Shared fun examples of what to do with Cloverbuds and how to get them involved in the horse project.

Other Committees

No other committee reports.
Old Business

Committee work - Meg Sax stated that the PDC had worked on 4-H Horse Project Committee descriptions and functions at their June 2015 meeting last year as a first step to getting horse project committees functioning better and more individuals involved. The document also provided the guidelines for committees. This document was presented at Winter Roundup and we now need to move forward with actively promoting the committees and getting more individuals involved on the committees.

Meg Sax stated that there were committees that needed co-chairs or were recommending individuals for co-chair that the PDC needed to approve. They are as follows:

Speech and Demo Committee – recommended Connie Stahnke. RaeAnn made a motion to approve Connie Stahnke, Jackie Schulz seconded, motion carried.

Miniature Horse Committee – recommended Laurie Krisko. RaeAnn made a motion to approve Laurie Krisko, Kristen Gabrielson seconded, the motion carried.

Judges Certification Committee – recommended Jackie Schultz. Kristin Gabrielson made a motion to approve Jackie Schulz as Adult Co-Chair, Shelly Peterson seconded and the motion carried. The committee also recommended MaQuelah and Mercedes Schuler as Youth Co-Chairs – Kristen Gabrielson made a motion to approve MaQuelah and Mercedes Schuler as Youth Co-Chairs, RaeAnn Bartz seconded and the motion carried.

Other committees were reviewed for needed adult and youth co-chair positions as follows:

Rulebook – Adult Co-Chairs – RaeAnn Bartz, Meg Sax, need youth co-chairs

Library – Adult Co-Chair – Jackie Schulz, Youth Co-Chair – Aimee Schulz

Winter Roundup – Adult Co-Chairs – Tom Connors, Tony Wellnitz, Youth Co-Chairs – Danielle Jibben and Dylan Wellnitz, several individuals indicated interest on Winter Roundup evaluations.

Regional Meetings – Adult Co-Chair – Anne Thayer, Youth Co-Chair – Jackie Thayer, needs an adult and youth co-chairs. At the June 2015 PDC combined the Regional Meetings and Webinar Training committees.

Volunteer Recognition – Need adult and youth Co-Chairs

Grants – Adult Co-Chair – RaeAnn Bartz, needs adult and youth co-chairs.

Clinics – Need adult and youth co-chairs

Dan Patch – Adult Co-Chairs – Emma Haugen, Joyce Rudnigen, need youth co-chairs

Website – Need adult and youth co-chairs

Horseless Horse/Horse Related – Co-Chairs – Cathy Giefer, Melissa Reichel, need youth co-chairs

State 4-H Horse Show – Adult Co-Chairs – Mark Storm, Randy Dokken, Youth Co-Chairs – Josh Johnson, needs youth co-chair

Horse Bowl – Adult Co-Chair – Meg Sax, Samantha Welu, needs youth co-chairs

Hippology – Adult Co-Chair – Laurie Nelson, Jason Campbell, needs youth co-chairs
Horse Judging – Adult Co-Chair – Lynette Whittier, Christine Whittier

Speech and Demo – Adult Co-Chairs – Kari Siltanen, Connie Stahnke, need youth co-chairs

Drill Team – Adult Co-Chairs – Brenda Theis, Sherry Burke, Youth Co-Chairs – Becca Theis and Becca Burke

Western Heritage – Adult Co-Chairs – Becky Molitor, Daryl Sheetz, Youth Co-Chairs – Aaron Orth, Jake Post

National Trips – Adult Co-Chairs – RaeAnn Bartz, Meg Sax, needs youth co-chairs

Miniature Horse – Adult Co-Chairs – Jackie Schulz, Lori Kriso, Youth Co-Chairs – Aimee Schulz, need youth co-chair

Dressage and Jumping – Adult Co-Chairs Cindy Larson, Abigail Larson, needs youth co-chairs

Challenged Riders – Adult Co-Chair – Sherry Packer, Youth Co-Chair – Kristina Packer, needs adult and youth co-chair

New Activities – One time committee assignment

Judges Certification – Adult Co-Chairs – Mark Storm, Jackie Schulz, Youth Co-Chairs – MaQuelah Schuler, Mercedes Schuler

Horse Training – Adult Co-Chairs – Teri Hurley, Katie Schneider, needs youth co-chairs

Shirt Sales – Adult Co-Chair – Tony Wellnitz, Youth Chair – Dylan Wellnitz, needs adult and youth co-chairs

Sponsor Acquisition – needs adult and youth co-chairs.

Discussion was held on changing Program Records to Project Resources. Kristen Gabrielson made a motion to change the name of the Program Records Committee to Project Resources, Liza Aarsvold seconded and the motion carried. Adult Co-Chair is Marette Jorgenson, Youth Co-Chair is Liza Aarsvold, they will need an adult and youth co-chair.

The question was raised about youth serving on contest committees. The rule in the past was that youth or adults coaching could not serve as a co-chair for the committee of an event that were participating in. It was suggested that a task list for those committees to determine what the youth could possibly do.

Bonus trip additional trip/speech additional trip, etc. – Renee Kostick stated Bonus Trips were discussed at the last PDC meeting and that Gretchen Sankovitz drafted documents to be used for applying and decisions on trip awards. It could be split between program excellence and quality. Questions have risen about whether or not one county could receive trips in each category or if they could apply for both and receive one. Mark Storm made a motion to establish a one-time Bonus Trips committee to finalize the Bonus Trip procedure and rubric and the evaluators would be change each year, Jackie Schulz seconded the motion and the motion carried. The Bonus Trip committee will meet to review and make recommendations. The committee will be Jackie Schulz, Meg Sax, Gretchen Sankovitz, Abby Sankovitz, Jackie Thayer and Anne Thayer.
Horse Points and trip change update – A question was raised on the State Show Trip point systems. The deadline for decisions in 2015 was May 15th and probably will be the same in 2016. Renee Kostick indicated that they were working on a points spreadsheet program as well as a scanner system to be used at county fairs and the possible use of mobile hot spots to use these.

Improving Communications – Discussion was held on improving horse project communications. This is the one consistent topic from all the Regional meetings. It was recommended that a variety of methods be used in communication to horse project members and leaders including email, Facebook, texting, phone and mail. Other suggestions included quarterly horse project newsletter, how to get information into county newsletters, requiring counties to have 2 delegates at regional meetings, utilizing quarterly webinar information sessions, electronic meetings, PDC members visiting county PDC meetings, and regional list server. Renee Kostick was requested to forward a list of PDC meetings to the PDC members for their particular region to follow up with counties in their region along with horse project leader contact information. The question was asked about how are we responding to questions from the Regional meetings. It was stated that those questions were added to the PDC meeting agenda following the Regional meeting notes being posted on the horse project website.

Regional Meetings – Anne and Jackie Thayer presented the results from the Regional meeting survey they conducted and the recommendations from the survey data. These included clear, defined purpose to regional meetings, budget for activities, better preparing PDC reps for regional meetings, promoted the educational topics, using Facebook to communicate regarding Regional meetings, using virtual meetings for planning sessions, holding a Regional Horse Project Fair. Renee Kostick was asked if she could send PDC reps the enrollment numbers for the counties in their region to assist them in promotion of Regional Meetings.

Other – A question was raised regarding National Trip procedure. The National Trips Committee will review their procedure.

Saddle Seat – Discussed whether or not to continue this program since there has not been a lot of growth. RaeAnn Bartz stated that the Saddle Seat classes have been at the State 4-H Horse Show for many years and is not a recent addition. It is an opportunity to show a different type of pleasure horse. RaeAnn volunteered to do a webinar on Saddle Seat versus Hunt Seat. Another individual had contacted RaeAnn regarding promoting the Saddle Seat events with youth as well. Mark Storm made a motion to continue to review Saddle Seat program, Kristin Gabrielson seconded and the motion carried.

New Business

April Regional meetings – conflict with state project bowl. Discussion was held on the April date for regional meetings. It was suggested that we pilot a webinar instead of live regional meetings and follow up with a survey about what worked or did not work. RaeAnn Bartz made a motion to have a pilot Regional webinar on April 19th at 7:00 p.m. – 8:30 p.m. in place of the April regional meetings, Liza Aarsvold seconded and the motion carried.
Budget discussion and approval – The 2016-2017 State 4-H Horse PDC Budget was presented and reviewed. RaeAnn Bartz made a motion to approve the proposed budget, Liza Aarsvold seconded and the motion carried.

Feedback on Miniature Horse expansion idea – Jackie Schulz and Renee Kostick shared information on a request for the Miniature Horse program expansion. Currently 34” under are only allowed. Mini mules, ponies, donkey are not able to fit in this category of horse. Perhaps a new project could be set up, but expansion idea is denied.

Review our structure and expanding our participation ideas – Renee Kostick stated that it has been 3 years since the transition back to a PDC and the State Animal Science Leadership Team is requesting we review the PDC structure and status. It was suggested that a short term committee evaluate this. After discussion it was recommended that we table this discussion until May 1st for the PDC working meeting. Kristen Gabrielson made a motion to table the discussion until May 1st, Victoria Dietz seconded and the motion carried.

PDC Open Positions – Meg Sax stated that we have 1 remaining open PDC position in the NW Region. Meg and Renee will be working on getting that position filled.

Grant Application Form – Victoria Dietz made a motion to approve the Grant Application form submitted by the Grants Committee, Liza Aarsvold seconded and the motion carried.

Announcements
Renee Kostick reminded everyone that those on PDC needs to be an enrolled youth 4-H member or screened adult 4-H volunteer.

Next PDC Meeting will be May 1st at 10:00 a.m. - 1:00 p.m. Location TBD.

Kristen Gabrielson made a motion to adjourn, Liza Aarsvold seconded and the meeting was then adjourned at 3:15 p.m.

Respectfully submitted,

Danielle Jibben
Youth Secretary