State 4-H Horse PDC  
November 15, 2014

PDC Members Present: Paige Gabrielson, Julianne Quandt, Malinda Dexter, Rae Ann Bartz, Josh Johnson, Gretchen Sankovitz, Meg Sax, Aimee Schulz, Abby Sankovitz, Randy Dokken, Mark Storm, Renee Kostick, Dan Dolan

PDC Members Absent: Peggy Hildebrandt, Paige Hildebrandt, Katie Siltanen, Thomas Saterbak, Alli Peterson Jerri Olson


The Minnesota 4-H Horse PDC meeting was called to order by Youth Chair Abby Sankovitz at 11:33 a.m. The agenda was reviewed and PDC Meeting Attendance Sheet was passed around.

Parliamentary Procedure  
Josh Johnson gave a presentation on parliamentary procedure, and how our meetings have been lacking them. The bylaws state that Roberts Rules of Order are to be followed, and Josh feels that these meetings have not been following correct procedure. Also there are PDC youth members who feel that they have not been heard. The question was raised by Bobbi Knutson is there was a need for a parliamentarian. Josh also stated that according to our bylaws the Executive Committee was to be appointed at the February meeting to act on matters between meetings and report to the PDC on any activity. He stated that has not happened as well. Mark stated that the original intent was to have things be run the same way as the by-laws, but for whatever reason they haven't, and that we do need to get back to following those to the best of our ability.

Secretary’s Minutes  
The secretary’s minutes from the February 15, 2014 State 4-H PDC meeting are published on the Horse Project website. There were no corrections or additions. Dan Dolan moved to approve the minutes. Gretchen Sankovitz seconded the motion. Motion carried.

Financial Report  
Renee Kostick handed out the financial reports to PDC members. Renee gave an overview of the financial report. There is currently a balance of $149,704.55 in the Foundation Account. Rae Ann Bartz inquired when the report was completed and if the report could be prepared earlier and sent to PDC members for review prior to the PDC meeting so they could come to the meeting prepared to discuss the report.

If PDC members have any questions on the financial report after reviewing it they can contact Renee Kostick with their questions.
MN 4-H Foundation Horse Project Account
Starting Balance $ 150,462.50
Receipts $ 4,807.88
Investment Gain/Loss $ 17,395.45
Disbursements $ 37,377.39
Ending Fund Balance $ 135,288.44 (as of June 30, 2014)
NW Design Shirt Sales $ 5,538.50
Expo Tack Sale Fund Transfer $ 14,416.11

Meg Sax made a motion to accept the Financial Report as read, Mark Storm seconded and the motion carried.

**PDC Committee Liaison Reports**

**Educational Materials – Gretchen Sankovitz**

**Rulebook** – An email was sent on September 8th requesting submission of proposed changes for the MN 4-H Horse Project Rulebook. The deadline for the proposed change forms was October 1st. All the proposed rulebook changes were organized and then sent to the State 4-H Horse Project PDC members to discuss at the Regional Meetings in October. Rulebook changes will be voted on at the State 4-H Horse PDC meeting in November. There were a total of 41 proposed changes to the rulebook.

Moving forward the Rulebook Committee will be looking to put all rules and guidelines into one rulebook document and making sure the documents contain the 4-H branding. To proceed with that the Rulebook Committee will be planning meetings with the following committees to accomplish this in the next few months: State 4-H Horse Show, Drill Team, Western Heritage, Miniature Horses, Challenged Riders, Horse Bowl, Horse Judging, Hippology, Speech and Demo, Dressage and Jumping, Horseless Horse/Horse Related and Horse Training.

**Library** – Continuing to add titles to the library, At the AYHC Symposium the latest Hippology CDs were purchased. We were given a set of Pat Parelli videos and sets of horse bowl references have been checked out several times over the year. At the Eastern 4-H Horse Roundup we purchased 3 sets of the 2014 Horse Industry Handbook updates. Judging videos continue to be the most used and are adding new sources. They are always looking for recommendations of items to add to the Library.

**Horse Training** – No report.

**Contest References** – No report.

**Achievement Program** – No report.

**Program Records** – No report.

**Volunteer Training and Recognition – Renee Kostick**

**Winter Round Up** – Winter Round Up is upcoming, registration is open, same location. The information is on the horse project website.

**Regional Meetings** – Renee Kostick reported that we are continuing to work on locations, communications, and participation. Some regions have better participation then others and we are working on what the reasons are for the lower participation.

**Webinar Training** – Looking at doing one for county horse PDCs and/or project leaders in December or January. An update on the points systems will be coming with that webinar.

**Volunteer Recognition** – Three county leaders recognized this year at the State 4-H Horse Show. PDC members were encourage to promote these awards with their counties and regions. A question was asked if there was a limit to the number of volunteers to be recognized. Renee Kostick said there was no limit. Dan Dolan also asked where the recognition happens. Randy Dokken indicated it happened during Herdsmanship or Dan Patch.
Youth Education and Recognition – Rae Bartz

Grants – No longer available.

Clinics – No report.

Dan Patch Program – Application acceptance begins January first, postmarked by April 1st, applicants will be notified by June 1st and phase two is tentatively set for June 20th. Numbers remained about the same in both divisions with new contestants in each age group. Finding enough judges for phase two is becoming a challenge. Recommendations for judges should be sent to Emma Haugen. This year we ordered shirts for both Dan Patch and State leadership trip winners. Mary Brugger has stepped down as a co-chair and Emma is still looking for a co-chair. Rae Ann Bartz has contacted an individual for this position and is waiting to hear back. There was a question if portfolios are displayed on center aisle or not. It was suggested that this should be a requirement for being a finalist and state leadership trip winner.

4-H Boot Camp – No report.

Communications – Renee Kostick

Website – Renee Kostick continuing to try to make improvements on website. It was asked if maps of the regions could be available. Josh Johnson stated that the regions are defined in the PDC bylaws with the counties listed for each region. It was recommended that a map be added to the State 4-H Horse Show Program.

State 4-H Horse Show – Randy Dokken

Horseless Horse/Horse Related – Randy Dokken reported that Kathy would like to see a trip available at a national level for our kids at the state level to get a national trip. Meg Sax is working on gathering information from other states regarding this as currently there is nothing at the national trip events and we need to find out if other states offer the same program to support a national trip event.

State 4-H Horse Show – Randy Dokken reported we had our meeting this morning at 9 am. The State 4-H Horse show was $20,000 over budget. There was an issue with back tags were not matching the county numbers and show packet numbers. There were some issues with ribbons. There is a chance that we have to find a brand new photographer. The volunteer recognition awards are going to be incorporated in the schedule. There was an issue with communication in stalling where a 4-Her brought a training and pleasure horse. Discussion was held on the change in horse show trip quotas this year.

Team/Individual Contests – Abby Sankovitz

Horse Bowl – Regional Bowl Contests will be held in March 2014 and the State Bowl Contest on April 5th. There are 26 Senior teams and 29 Junior teams registered for Regionals and there were 12 Senior teams and 12 Junior teams competing at the State level. There was a decrease of 13 teams from 2013. There is a decrease in Project Bowl teams in all species overall this year with 39 less teams.

Regional Horse Bowl Events dates for 2015 are as follows:

March 7 Foley
March 14 Farmington (this location may change based on facility)
March 21 Redwood Falls
Bemidji
March 28 Snow Date
April 11 State Contest at Sauk Rapids.

A National Horse Bowl Trip information session was held in May at the Plymouth Library for the Horse Bowl teams that would be traveling to national contests.
The QH Congress Horse Bowl Contest was held October 14th. Hennepin Winning Colors team placed 6th with a 3 person team, Wright/Carver placed 14th. The Eastern National 4-H Roundup Horse Bowl Contest was held on November 8th and Sherburne/Douglas team placed 9th.

There will be a rule change for 2015 on time outs. The time limit for time outs will be 2 minutes. The new rules and Project Bowl updated information will be posted on the 4-H Project Bowl website by Thanksgiving.

There is a pilot project being done with the Dairy Junior Bowl contest that could expand to all the species project bowls. It was completed during 2014 and will be continued again for 2015 and then an evaluation will be done on the process once again. It involves adding another phase to the first two rounds of match play for the junior teams.

There has been discussion on dividing the horse bowl references into 2 groups in the future. With one set of references for juniors and another set of references for the seniors. This is based on evaluations from the regional and state bowl events and the costs of references. This will be discussed with bowl team coaches at the regional and state events in 2015. There is a new update for the Horse Industry Handbook that is now available for purchase for $20 through AYHC. This update will be included as part of the references for 2015.

**Hippology** – There were 79 Sr individuals, 52 Int individuals on 25 Sr teams and 9 Int teams... It seemed difficult to keep on schedule this year. Going forward Jason Campbell would like to make a couple of changes. Next year he will prepare a written sheet with procedures to follow if there is a potential riding or class placing conflict. This will be handed out to the coach/parent/4-H’er as necessary. If there is going to be a potential conflict with the class placing he will send a runner to inform the announcer/tunnel or training. Also they would like to have a better copier that is faster and staples. Also a new station was added for a cost of about $100 to make. They would like to request $200 for next year to make 2 new stations.

**Horse Judging** – There were 104 Judging Contestants, 160 combined Judging & Hippology Contestants. The contest started at 6:00 p.m. and finished at 9:15 p.m. We brought 4 Mini’s in and they worked great and used extra stalls and we were not charged as long as we stripped them out right away.

Next year:
- Need to update the entry form to reflect age not grade
- Continue to get report from Todd with address, email and phone # for kids.
- I would like to request the appointment of Christine Whittier as Co-Chair for the Judging Contest to replace Ann Duran.

**Speech and Demo** – No report received. We are looking for new co-chairs as Felicia Skaags and Leslie Ross have resigned.

**Drill Teams** – We had 16 counties participate this year (up from 12 last year), 23 classes were run-(16 Freestyle, 6 Compulsory and 1 Quad) up from 17 classes last year. Freestyle: 116 participants signed up approximately 6 didn't participate, Compulsory: 50 participants, Quad: 4 participants, Show length was about 5-6 hours. Our second place large Freestyle team performed in the Coliseum prior to the Grand entry and was well received. The kids look forward to having this reward every year and we would like to continue having it for them. What went well: The coaches meeting went well and there was good communication between the coaches and the committee regarding conflicts. The youth reported there was good sportsmanship and camaraderie between teams that were waiting to perform. Drags were done at times requested and seemed to be sufficient in number, Volunteers there were about the right number and organization of them went well. Music and announcing went well. We have requests to ask the announcer back for next year. Everyone feels ribbons were handed out in the correct order by starting with Quad and finishing with large Freestyle. What didn't go well: Finding full teams to show was difficult due to conflicts with the other part of the show. The biggest Western Pleasure class had about 6 participants that were drill team members. We didn't have enough ribbons to hand out at the show but all kids have received their ribbons from the state office. The
runner needs to have either walkies or a golf cart during the show. There were noticeable gaps in the show. One coach was somewhat unsportsman's like when they were very excited about their team showing and didn't recognize the other teams who also put in a lot of work and effort. Judge: seemed more consistent this year, has drill experience. Most of the teams felt she did a great job. We had our own scribe who said she was very consistent. Next year: Announcing in the barns for teams up next, find some walkies or use a golf cart, maybe some open arena time dedicated to Drill teams (15 minute time slots) for safety of other kids as well. We could probably fit 2 teams into the arena to practice at the same time. Encourage coaches to teach good sportsmanship to their teams and spectators. Everyone involved with this program knows there is a lot of practice time put in and all teams deserve applause. We will ask the judge to speak after judging and talk about what they were looking for (similar to what a Performance judge would do). We discussed the possibilities of starting regional competition since participation is up so much but may need another year to work with Renee and other parts of the project that hold regional competitions to decide where they would be held, costs involved, how we would organize them, etc. There was a question about safety issue during a performance due to a polo wrap coming off. Brenda Theis stated that in the future they would be stopping the performance if such an incident happens and the team disqualified as there is a statement in the Drill Team Rulebook that such an equipment malfunction is a disqualification.

Western Heritage – 100 4-Hers attended safety clinics, 94 competed in a regional events, 65 at the state competition. At least 16 counties were represented August 16 at Howard Lake. Sunday the fun day went well lots of fun had by all. There was discussion on the Judges that are re-certifying taking their written test in January at the annual meeting; this seemed to be a good idea. We have 4 re-certifying. There is interest in a spring certification for new Judges; this will be on the web page at least 60 days in advance. We will be looking for a youth co-chair since we have one graduating out. Anyone interested please write an essay telling about yourself, Western Heritage involvement, and why you would like to be youth co-chair. As youth co-chair you will be a spokesperson for Western Heritage. You will help with presentations to groups with an interest in becoming involved in Western Heritage. Please e-mail the essay to Becky or Daryl before December 20. Our annual meeting will be January 4th 2015 at R.J.’s Stables 4074 5th Avenue NE, Sauk Rapids. Directors will meet at Noon, general meeting at 1:30pm.

National Trips – The National Trip selection process took place on Sunday, September 14, 2014 during the State 4-H Horse Show. Trip selection was completed for the Hippology, Horse Judging and Speech and Demonstration areas. All trips for Hippology and Horse Judging were filled. There was only one trip filled for the Speech and Demonstration area and that was to Eastern National 4-H Horse Roundup in Individual Presentation. We need to work on promoting more participation in the Speech and Demonstration event. One note for the Eastern National 4-H Horse Roundup is that the entry fees will be going up to $75 per person for 2015. There has been a request from the Horseless Horse/Horse Related Committee Chair to pursue adding a National Trip for these exhibits. Currently there are no such trips at the current National trip events. The state specialists in each state have been contacted to see if they have similar programs that would support adding such a trip to the national events. This is currently in progress.

Program Development and Promotion

Miniature Horse Program – 2014 has been a very successful year for the 4-H Miniature Horse Program. Despite a few setbacks due to the EHV-1 outbreak, we were able to hold a successful Miniature Horse ‘Boot Camp’ at the Washington County Fairgrounds in July. Eight kids attended the first night, which was a very informational and hands on driving clinic. Two new youth were certified for driving. The Saturday clinic and fun show had approximately fifteen horses participating and was a very fun filled day for the kids in the program. The following weekend, several 4-Hers ran the Washington County Fair Miniature Horse Show as a fundraiser for the 4-H Miniature Horse Program. The money raised was put towards our Regional show, held in Foley in August. This show had around fifteen kids and horses participate, with more who had signed up but were unable to attend due to conflicts. As for the future, we are planning a larger, weekend clinic earlier in the spring, and
hope to add the southern regional show again. Thank you from Washington County for running the Miniature Horse

**Dressage and Jumping** – Dressage and Jumping has been inactive—primarily because there is such little interest in our area, as well as few facilities in which to host this type of show/event. They are looking to promote it more in the future and welcome any input in how to promote this particular event.

**Challenged Riders** – No report.

**New Activities** – Manes and Tails Driving Club in Stillwater would like to work with 4-H kids to get them involved with driving. They would like to put on clinics and classes to try to get it more involved. 4-H used to have driving classes at the show but has been dropped due to lack of participation. They would like to know how to move forward with this idea. Any input is welcomed.

**Judges Certification/Education**

It is going forward, going to be at the Leatherdale Equine Center, March 27-28. John Wolf is going to be the clinician this year. The fee has been raised. Safety issues were brought up with judges not disqualifying someone for having their helmet fall off. An idea was brought forth to educate the judges on proper helmet safety. It was also suggested that counties have clinics on safety including proper helmet fitting and adjustment as well as tack and equipment. There was a brief discussion on requiring safety clinics at the county level. Renee Kostick indicated that work is in progress to require safety clinics on a county level but is this not concrete yet.

**Horse Training Program**

There were 48 entries in training, 2 in achievement. There is a new co-chair for the program who is Katie Schneider from Scott County.

**Marketing and Resource Development – Renee Kostick**

**Shirt Sales** – No report, Renee Kostick reported that they have a profit and they have some shirts left over and will be available at Winter Roundup.

**Sponsor Acquisition** – No report as this committee has not been set up.

**Other Committees**

No reports.

**Regional Meetings**

**Northwest Region** – The meeting was in Clearwater County. The biggest concern was the distance that some people had to drive. Only four counties in attendance. They spent over two hours on rule changes. It was a good meeting as counties shared what they were doing in their counties.

**Northeast Region** – The group went over state show comments and went over county concerns. They asked questions regarding a liaison between horse projects and fair boards during county fair time and the challenges this can involve. Discussion on safety issues, keeping education in the horse project, participation and availability of project books. Lynette Whittier came and did a presentation about working with judging teams and the judging contest. The group also went over Rulebook changes.

**Central Region** – The group talked about quota issues and why they lost trips. Questions about the lease forms were brought up with the biggest concern was when the 4-Her takes control. They also wanted to know why elections weren’t in the fall instead of the spring. Renee Kostick stated that one of the reasons was due to enrollment happening in October.

**Southwest Region** - The Southwest Regional Meeting did not do an educational topic as Rulebook changes went long. There were questions on the procedures of rulebook changes. They were concerned about the way that the rules were accepted and changed after being voted on by the PDC. There were also communication concerns again. Another issue was the Cloverbud participation policy.

**Southeast Region** - They decided that things went well at the state show. They were concerned about timing with riders in the games and why people were running out of order. They were wondering about
having a volunteer to control traffic as horses are coming in and out in the tunnel and it being a safety issue. The other concern was noisemakers in the coliseum. Rulebook discussion went well. Cloverbud participation was a huge discussion, as it limits their participation. Education presentation was about job opportunities in equine science and the equine industry by Julie Christie from RTCC. Western Heritage was also discussed and the concerns that they have.

Renee Kostick indicated that the Cloverbud Policy is being reevaluated at the State 4-H Leadership level as part the policy evaluation. Before the final decision Renee will be able to have some further input on this.

Following the Regional Meeting reports it was stated that communications out to the counties needs to be improved and that counties need to be made aware and encourage interest in Regional Meetings. PDC members were encouraged to communicate with the counties in their region. It was stressed that the Regional Meetings are not PDC meetings but Horse Project meetings and it is a process for bringing issues forward. It was suggested that the location of the meetings may be affecting the attendance as well...

Old Business
Committee Work
Renee Kostick reported initially individuals were asked to complete committee interest forms but there is was not a clear definition of the committees and expectation for the committees. There is a sub-committee that is currently working on a rough draft of committee descriptions and what the job expectations would be. The plan is for this to be finalized and then contact the individuals who completed the forms and see if they are still interested in the committees that they signed up for.

PDC Reps Election in January
A reminder that PDC Rep elections will be held in each region in January. All of the youth positions will be eligible for election. Also in the regions one adult position in each region will be elected. PDC applications are available online. They will need to be completed and brought or sent to each appropriate region for the elections.

Regional Meetings
We continue to have participation problems, as well as problems with location and communication. Mark would like to encourage everyone to go to the meetings of the counties in everyone's region and encourage them to come to the regional meeting. Discussion was held on locations of meetings with the larger regions and the possibility of changing the location to facilitate attendance. There was also discussion on the school conflicts that families run into.

Saddleseat Clarification for Other Classes
There is a discrepancy between our forms and State 4-H Horse Show Handbook. We need to clarify if you can show more than one horse in regards to the Saddleseat classes. Gretchen moved that we add the rule regarding the Saddleseat horse and what classes that can ride in: Saddleseat horse can only show in SS Equitation, SS Pleasure, and Showmanship in SS attire. Dan Dolan seconded and the motion carried.

Other – No Report

New Business
Rulebook Changes – The Youth Chair, Abby Sankovitz clarified that we will be following parliamentary procedure for the Rulebook changes. There needs to be a motion on the rulebook change, a second and then discussion. If there is no second to the motion the motion will fail due to a lack of a second. A motion to limit discussion can also be made if discussion gets out of hand. Discussion was held that a process needs to be in place and adhered to for rulebook changes.

The following Rulebook proposals were reviewed:

1. 4-H Horse Training Program Book Introduction, Requirements of the Program: You may work at your own pace, according to your and your horse’s abilities, but each step should be completed
in no more than two years. RaeAnn Bartz made a motion to accept the proposed change, Randy Dokken seconded and the motion carried.

2. 4-H Horse Training Program Book Introduction, Requirements of the Program: Delete the following sentence: If your horse has progressed at the county or state show to being ridden, you must be exhibiting in at least STEP 3 or higher. Aimee Schulz made a motion to accept the proposed change, Gretchen Sankovitz seconded and the motion carried.

3. Horse Member Achievement Program Book Introduction, Requirements of the Program, Who Is Eligible: All 4-H'ers enrolled in any phase of the 4-H horse project or Horse Training Program are required to participate in the Horse Member Achievement Program in addition to keeping project records. Randy Dokken made a motion to accept the proposed change, Dan Dolan seconded. After discussion Meg Sax made an amendment to the motion to delete the words horse project from the proposed change, Aimee Schulz seconded the amendment, the amendment carries. The amended motion was carried.

4. Achievement Level 6: Proposed change to delete the sentence - Once Level 6 is passed with a particular horse, that horse is ineligible to participate in Level 6 again in the future at the State Show. Aimee Schulz made a motion to accept the proposed change, Randy Dokken seconded. Discussion was held on the purpose of the sentence. Julianne Quandt made an amendment to the proposed change to read: Once Level 6 is passed with a particular horse/rider combination, that particular horse/rider combination is ineligible to participate in Level 6 again in the future at the State Show. Dan Dolan seconded the amendment and the amendment carried. The amended wording was voted on and was carried.

5. 4-H Horse Project Rulebook, Member Achievement Program, Requirements 3) All participants are subject to the Minnesota 4-H Horse Project/Project Requirements. Meg Sax made a motion to accept the proposed addition, Aimee Schulz seconded and the motion carried.

6. 4-H Horse Project Rulebook, Member Achievement Program, Eligibility: 3) All participants are subject to the Minnesota 4-H Horse Project/Project Requirements. Julianne Quandt made a motion to accept the proposed addition, Randy Dokken seconded and the motion carried.

7. 4-H Horse Project Rulebook, Member Achievement Program, Eligibility: Proposed addition: Level 6 Achievement
   1. Open to any member/exhibitor completing Levels 1 through 5 of the Achievement Program Book with a horse that has not been a Training Project Horse.
   2. The exhibitor is not required to show at county level before a judge for Level 6. (For a practice run, prior to state show, the exhibitor could ask to be judged at their county show by the judge to check for readiness.)
   3. The performance test is found near the back of the Training Book. Be sure you have the current version. Check the website.

General Information
1. Additional information for the Achievement Program can be found in the Minnesota State 4-H Show Premium Hand Book and Project Books which can be downloaded from the project website. You may also contact your County Extension Office or the State Program Chair for information.
2. Achievement Project books can be downloaded from the horse project website or obtained from your local County Extension Office. Bulletins: Minnesota 4-H Horsemanship and Horse Training Manual, Horses and Horsemanship and Horse Science (national publication) are available from your County Extension Office or check the 4-H Horse Library or website. Julianne Quandt made a motion to accept the proposed addition with the addition of the word in to bullet point 1 under general information before the Minnesota State 4-H Show Premium Handbook, Aimee Schulz seconded and the motion carried.

8. 4-H Horse Project Rulebook, Member Achievement Program, Delete the sentence: Additional information on the 4-H Horse Member Achievement may be obtained from your Extension Office or the Horse Project web site (http://www.4-H. umn.edu/projects/animal-science/horse).
Julianne Quandt made a motion to accept the proposed deletion, Aimee Schulz seconded and the motion carried.

9. 4-H Horse Project Rulebook, Horse Training Program, Objectives: Proposed change - Identify various types of training equipment and how to properly use and care for them. RaeAnn Bartz made to motion to accept the proposed change, Josh Johnson seconded and the motion carried.

10. 4-H Horse Project Rulebook, Horse Training Program, Requirements: Spelling change as follows: 2) Any age horse may qualify provided that it has had no training beyond lunging. Dan Dolan made a motion to accept the proposed change, Randy Dokken seconded and the motion was defeated.

11. 4-Horse Project Rulebook, Horse Training Program, Requirements: Proposed addition: 5) All participants are subject to the Minnesota 4-H Horse Project/Project Requirements. Randy Dokken made a motion to accept the proposed addition, Meg Sax seconded and the motion carried.

12. 4-Horse Project Rulebook, Horse Training Program, Eligibility Proposed addition: Steps 1 - 5 Training

To participate in the training program, the member must begin with the Preparatory Step and must be enrolled in the project each year as they advance. The member cannot, for example, begin the project with step 3 and enroll for the first time. It is not retroactive. The training horse is a one member project. It cannot be shared by two members during the time the horse in the training project. A 4-Her can take over a training program horse as long as it has not progressed beyond Step 1. The new 4-Her must do the Preparatory Step and Step 1 again. If the horse has been taken into Step 2, it would not be eligible for the Training Program with a new 4-Her, whether family or not.

If your horse has progressed at the county or state show to being ridden, you must be exhibiting in at least Step 4 or higher.

The 4-Her may consult a trainer for help and guidance, but cannot leave the horse with the trainer and the trainer do the work. The trainer cannot show the horse at any time. The 4-Her must do all of the work.

1. It is recommended that no more than two steps be completed in one year and take no longer than 2 years for each step. It is important that sufficient time is spent at each training step to produce a well-trained horse.

2. The exhibitor must show in the last step completed and signed off. (For example, if the exhibitor has completed Steps 1 and 2, 3 and 4 and 5 in one year and have been signed off, they must show in the highest step completed. You cannot show in the lower step. Another example if you have completed Steps 3 and 4, you must show in Step 4.)

3. The county should determine the procedure for selecting the state trip winners. It is suggested that the trip winner be selected from the first place winners in each Step, based on score or judge's opinion. (Using the score tends to favor the lower steps since the exhibitor scores higher in the beginning steps.) If there is more than one trip winner or there is a tie, trip winner can be determined by age of exhibitor, judge, county extension educator or horse committee. It is important to be as fair as possible. In any case, the county's policy needs to be explained to the judge before the class. A written procedure is recommended.

4. Once the exhibitor has placed in a Step in the Training Program at the State show, they cannot show in that Step (class) again with that same horse. They must advance to the next Step with that horse for the next year to be eligible to show at the State Show in the Training Program.

5. Bosals are permitted as a training device. It must be with a properly tied mecate.

Step 6 Training
Step 6 is open to anyone completing Steps 1-5 of the Training Program and Levels 1-5 of the Achievement Book at the county level and have been signed off by the county leader.

1. The exhibitor is not required to show at the county level before a judge for Step 6 to qualify to show in Step 6 at the State Show. (For a practice run, prior to state show, the exhibitor could ask to be judged at their county show by the judge to check for readiness.)

2. The performance test is found near the back of the Training Book. Be sure you have the current version. Check the website.

General Information

1. Additional information for the Training and Achievement Program can be found the Minnesota State 4-H Show Premium Hand Book and Project Books which can be downloaded from the project website. You may also contact your County Extension Office or the State Program Chair for information.

2. Project books (Training and Achievement) can be downloaded from the project website or obtained from your local County Extension Office. Bulletins: Minnesota 4-H Horsemanship and Training Manual, Horses and Horsemanship and Horse Science (national publication) are available from your County Extension Office or check the 4-H Horse Library or website. Josh Johnson made a motion to accept the proposed addition, Aimee Schulz seconded and the motion carried.

13. 4-H Horse Project Rulebook, Horse Training Program, Proposed deletion: The Training Program booklet and other information are available at your Extension Office or the Horse Project web site (http://www.4-H.umn.edu/projects/animal-science/horse). Meg Sax made a motion to accept the proposed deletion, Gretchen Sankovitz seconded and the motion carried.

14. Western Heritage: Proposed Change - 1) Participants must be enrolled in 4-H and the horse project by the enrollment deadline. Aimee Schulz made a motion to accept the proposed change, Randy Dokken seconded and the motion carried.

15. Western Heritage: Proposed addition - 2) 4-H horse ID forms and negative Coggins papers are required on all horses participating. Josh Johnson made a motion to accept the proposed addition, Randy Dokken seconded, the motion was defeated. After discussion, Julianne Quandt made a motion to change the wording to add the verbiage at the time of regional registrations, the amendment to the motion died for lack of a second. The original proposed change was voted on and was defeated. Julianne Quandt moved to change the verbiage to add at the time of regional registration, Paige Gabrielson seconded. Julianne Quandt made a motion to withdraw her motion.

16. 4-H Horse Project Rulebook, Miniature Horse Program, Eligibility: Proposed change - 3) Participants must be enrolled in 4-H and the horse project by the enrollment deadline. Aimee Schulz made a motion for accept the proposed change, Dan Dolan seconded and the motion carried.

17. Drill Team Activity, Rules, Compulsory Drill, Class Routine – Proposed change: 1) The Minnesota 4H Horse Project Drill Team Committee has selected the routine "Drill 9 Do-Si-Do" which can be found in "101 Drill Team Exercises for Horse & Rider by Debbie Sams" on pages 236 and 237 for 2014-2015. The maneuvers and transitions within the routine should be studied individually to understand where degree of difficulty can be added. The pattern cannot be altered in any way (each maneuver in the routine must be completed in the order it is written). Aimee Schulz made a motion to accept the proposed change, Josh Johnson seconded and the motion carried.

18. Drill Team Activity, Rules, Compulsory Drill, Class Routine – Proposed change: 3) Compulsory routines will be changed every two years starting in 2014 (thereafter in the even years) by the committee. RaeAnn Bartz made a motion to accept the proposed change, Julianne Quandt seconded and the motion carried.

19. General Rules: Proposed change: In judged events (i.e. pleasure, horsemanship, etc.) a fall shall be when the judge begins judging and is complete when the judge has marked his/her card. Aimee Schulz made a motion to accept the proposed change, Mark Storm seconded. After
discussion Julianne Quandt made a motion to amend the wording the time when a fall shall be considered in the time when the judge begins judging and is complete when the judge has marked his/her card, Paige Gabrielson seconded and the amendment passed. The amended wording was voted on and carried.

20. General Rules: Proposed change: Riding exhibitors must wear double exhibitor numbers, one on each side of the saddle pad, with the exception of Saddle Seat riders, who must wear the number on their backs. If the exhibitor has the wrong number on, OR fails to properly display the numbers, the exhibitor is disqualified from that class. Julianne Quandt made a motion to accept the proposed change with a punctuation deletion of a period to a comma following riders, Paige Gabrielson seconded. Julianne Quandt moved to amend the verbiage to add a comma following riders, Paige Gabrielson seconded and the amendment carried. The amended proposal was voted on and carried.

21. General Rules: Proposed change: In judged events (i.e. pleasure, horsemanship, etc.) a fall shall be when the judge begins judging and is complete when the judge has turned in the placings to the ring steward. Dan Dolan made a motion to accept the proposed change, the motion failed due to lack of a second.

22. Qualifying Shows: Proposed deletion: Delete the last two sentences. The state horse show awards up to ten placings, but not more than 50 percent of the class. A participation award is given to all competitors. Aimee Schulz made a motion to accept the proposed deletion, Julianne Quandt seconded and the motion carried.

23. Tack and Equipment, Proposed change: 2) The listed specifications under each event are the minimum requirements for showing. More elaborate clothes and/or equipment are permitted but not necessary. Julianne Quandt made a motion to accept the proposed change, Aimee Schulz seconded and the motion carried.

24. Tack and Equipment, Proposed change: In Qualifying Shows, Long sleeves must be worn, rolled down, and fastened when participating in any event. Short sleeves, sleeveless shirts, and T-shirts are prohibited. Aimee Schulz made a motion to accept the proposed change, Julianne Quandt seconded. After discussion Josh Johnson made a motion to amend the wording to: Suitable western headstalls must be used. One, two eared or browband headstalls or other suitable must be used. A browband headstalls must be used with a throat latch, Meg Sax seconded and the amendment carried. Julianne Quandt made an amendment to the amendment to read Suitable western headstalls must be used. One, two eared or browband headstalls or other. A browband headstall must be used with a throat latch, Aimee Schulz seconded and the amendment passed. The amended proposed change was voted on and carried.

25. Showmanship at Halter, Proposed deletion: 3) Halters made of rope are not permitted. Josh Johnson made a motion, Gretchen Sankovitz seconded. After much discussion, RaeAnn Bartz called the question. The motion failed.

26. Western Performance, Proposed change: 1) Suitable western headstalls must be used. Browband headstalls must be used with a throat latch. Aimee Schulz made a motion to accept the proposed change, Julianne Quandt seconded. After discussion Josh Johnson made a motion to amend the wording to: Suitable western headstalls must be used. One, two eared or browband headstalls or other suitable must be used. A browband headstalls must be used with a throat latch, Meg Sax seconded and the amendment carried. Julianne Quandt made an amendment to the amendment to read Suitable western headstalls must be used. One, two eared or browband headstalls or other. A browband headstall must be used with a throat latch, Aimee Schulz seconded and the amendment passed. The amended proposed change was voted on and carried.

27. Curb Bits, Proposed addition: All curb bits must be free of mechanical device and should be considered a standard western bit. Aimee Schulz made a motion to accept the proposed addition, Randy Dokken seconded. After much discussion, Julianne Quandt made a motion to amend the wording to add No gag bits allowed, Paige Gabrielson seconded. After more discussion, Josh Johnson make a motion to amend the wording to add no sliding action where the mouthpiece is attached to the shanks is allowed, Aimee Schulz seconded and the amendment carried. The amended wording was voted on and the motion carried.

28. General Rules, Proposed change: 3) All horses must be serviceably sound. Randy Dokken made a motion to accept the proposed change, RaeAnn Bartz seconded and the motion carried.
29. English Performance, Attire, Hunt Seat, Proposed change: 2) Riders must wear coats, boots, breeches/jodhpurs and ASTM/SEI approved headgear. Julianne Quandt made a motion to accept the proposed change, Paige Gabrielson seconded and the motion carried.

30. English Performance, Attire, Hunt Seat, Proposed change: Breeches or jodhpurs should be of traditional conservative shades of buff, gray, rust, beige, or canary. White, black, navy or other very dark colors are not acceptable. Julianne Quandt made a motion to accept the proposed change, Aimee Schulz seconded and the motion carried.

31. English Performance, Attire, Hunt Seat, Proposed change: 5) Boots should be tall black or brown English style dress, field boots or jodhpur/paddock boots with or without a matching full grain smooth leather half-chap or legging. Half-chaps or leggings not made of smooth leather are not allowed. If jodhpurs are worn with paddock boots, knee straps (garters) and/or pants clips must be worn. Julianne Quandt made a motion to accept the proposed change, Paige Gabrielson seconded and the motion carried.

32. Saddle Seat Equitation, Class Routine, Proposed change: 5) All horses must be serviceably sound. Randy Dokken made a motion to accept the proposed change, Gretchen Sankovitz seconded and the motion carried.

33. Saddle Seat Equitation, Class Routine, Proposed change: There are 2 sections labeled Class Routine, please condense into 1 section. Meg Sax made a motion to accept the proposed change, Randy Dokken seconded and the motion carried.

34. Trail Class, Optional Obstacles, Proposed deletion: Delete this obstacle 3) Walk through a water obstacle. Aimee Schulz made a motion to accept the proposed deletion, Dan Dolan seconded and the motion carried.

35. Appendix I: Show Management Considerations, Point Systems, Proposed addition: Define the specific classes for each discipline and which classes can be used to compute state trips.

Performance (Judged) Games (Timed)
Western Pleasure Poles
Western Horsemanship Barrels
Hunt Seat Pleasure Key Race
Hunt Seat Equitation Jumping Figure 8
Saddle Seat Pleasure
Saddle Seat Equitation Other (All around classes)
Showmanship at Halter Trail
Josh Johnson made a motion to accept the proposed addition with the change that Trail be included with Performance, Randy Dokken seconded and the motion was defeated.

36. 4-H Horse Project Rulebook, Proposed change: Provide all rules for Minnesota 4H Horse including training and show rules in one location with all amendments and changes. Randy Dokken made a motion to accept the proposed change. The motion failed due a lack of a second.

37. 4-H Horse Project, Proposed change: This rulebook is intended for 4-H club members and leaders, extension educators, show managers, judges, and others responsible for planning and conducting 4-H shows and events. The purpose of the rulebook is to help establish uniform regulations and procedures in 4-H horse shows and events throughout Minnesota. It should be used in conducting events, setting up classes, establishing show rules, and managing shows. It should also be used as a guide for training 4-H members. The Minnesota 4-H Horse Program Rulebook is produced by the Minnesota State 4-H Horse Program Development Committee (PDC). Renee Kostick made a motion to accept the proposed change with changing handbook the second time to rulebook, Gretchen Sankovitz seconded, and the motion carried.

38. Miniature Horse Program, Proposed addition: 4-H Mini Horse Obstacle Driving Class
Same rules as General Miniature Horse Driven Safety Rules and General Rules.
Ring attire same as driving class.
Obstacle Requirements
1) There must be a minimum of 4 obstacles and maximum of 7 obstacles. The course will designate a walk or trot between obstacles.
2) Tires and stairs are prohibited.
3) Jumps are prohibited.
4) All obstacles should be safe for exhibitors as well as horses.
5) Off course is defined as:
   a. Taking an obstacle in the wrong direction.
   b. Negotiating an obstacle from the wrong side.
   c. Skipping an obstacle unless directed by the judge.
   d. Negotiating obstacle in the wrong sequence.

Suggested Obstacles
   Walk or trot over tarp
   Walk or trot with one wheel between poles
   Walk or trot with cart and all wheels between poles
   Weave poles
   Hula Hoop (360 degree pivot with one wheel in the hoop)
   Hula Hoop (270 degree turn with one wheel in the hoop)
   Parking space (U shape) - back into
   Back through poles
   Figure Eight
   Drive through L

1) Start at a walk and walk through poles with your left wheel between the poles.
2) Walk to and over the tarp.
3) Walk to the hoop, place your right wheel into the hoop, and stop.
4) Execute a 270º turn to the right while keeping your right wheel in the loop.
5) Walk out of the hoop and to the parking space.
6) Turn 90º to the left and back into the space without knocking down the pole.
7) Trot out of the space and to the cones.
8) Weave the cones at a trot as indicated and avoid knocking off the tennis balls.
9) Trot to the last cone and stop.
10) When excused, exit the ring at a walk.

Aimee Schulz made a motion to accept the proposed addition, Josh Johnson seconded and the motion carried.
39. State 4-H Horse Show Premium Handbook, Eligibility, Proposed Change: 6) A 4-H member that qualifies on multiple horses for State 4-H Horse Show can take two trips if all qualifying trips have not been filled and other members have declined a state horse show trip and there is an open trip. Aimee Schulz made a motion to accept the change, Gretchen Sankovitz seconded and the motion failed.

40. State 4-H Horse Program Rulebook, Change Request Form, Proposed change: Change requested by:
   Name: __________________________________________________________
   Address: _________________________________________________________
   Telephone: _______________________ Email: _____________________________
   County ________________________
   No changes will be considered unless the above information is provided. Dan Dolan made a motion to accept the proposed change, Aimee Schulz seconded and the motion carried.

41. State 4-H Horse Program Rulebook, Change Request Form, Proposed change: What is the change? (Please be explicit, listing the page number and section.) Give the exact wording if you are requesting an addition, change or deletion. Attach additional pages if needed. Randy Dokken made a motion to accept the proposed change, Dan Dolan seconded and the motion carried.

42. Challenged Rider Program, Proposed change: Change the name of this program to Adaptive Riding Program. Gretchen Sankovitz made a motion to accept the change, Randy Dokken seconded and the motion was defeated.

Committee Chairs – We are looking for co-chairs for the following areas: Tabulations at the State 4-H Horse Show, Speech and Demonstration, Dan Patch Program.

The PDC approved the recommendation of the Judging Contest Committee for the appointment of Christine Whittier as Co-Chair for the Horse Judging Contest. (Meg Sax m/Randy Dokken s/motion carried.)

Expo Idea – Renee Kostick stated Horse Expo would like 4-H to develop ideas for an interactive activity during the horse expo, and possibly the state horse show as well. The concern would be where we store it. Kathy Juhl would like it at this year’s expo. After discussion Renee Kostick will check with State Fair to see if they are actually purchasing Equimania.

At the regional meetings, please push that we need workers at Expo for the Tack & Clothing Sale.

State Fair Communications Opportunities – Renee Kostick reported that State Fair management is looking to find a way to have some 4-H Horse events in the State Fair Coliseum program. It was suggested that perhaps drill team might fit during the state fair.

PDC orientation/meeting: Orientation meeting will be April 26, 2015 10:00 a.m. - 12:00 p.m. Lunch will be provided.

Next Meeting
The next State 4-H Horse PDC meeting will be Saturday, February 21, 2015.

Adjourn
Randy Dokken moved to adjourn the meeting, Mark Storm seconded and the meeting was adjourned at 3:46 p.m.

Respectfully submitted,

Meg Sax Aimee Schulz
Adult Secretary Youth Secretary