STATE 4-H HORSE PDC NOVEMBER 16, 2013

PDC Members Present: Renee Kostick, Randy Dokken, Aimee Schulz, Annise Montplaisir, Mark Storm, Meg Sax, Jerrie Olson, Gretchen Sankovitz, Peggy Hildebrandt, Abby Sankovitz, Paige Hildebrandt, Katie Siltanen, Morgan Pliszka, Annette Montplaisir, Josh Johnson, Rae Ann Bartz, Samantha Welu,

PDC Members Absent: Nichole Uzelac, Mischa Halberg, Megan Wold, Dan Dolan


The Minnesota 4-H Horse Association meeting was called to order by Youth Chair Annise Montplaisir and Adult Chair Mark Storm. The agenda was reviewed and Rulebook Changes were added under New Business.

SECRETARY’S MINUTES
The secretary’s minutes from the February and April State 4-H PDC meetings are published on the Horse Project website. Meg Sax reviewed the highlights from the April 2013 meeting.

FINANCIAL REPORT
Renee Kostick handed out the financial reports to PDC members. There were two reports, the 2013 Budgets and 2013 Actuals and the Minnesota 4-H Foundation Report on the Horse Project accounts. Renee Kostick reviewed the columns from the 2013 Budget and Actuals Report. The first column was The 2013 Actuals from the MN 4-H Horse Association, the second column was the 2013 Actuals, the third column was the 2013 Budget and the fourth column is for the 2014 Budget.

FINANCIALS
2013 Actual (MN 4-H Horse Association) as of 11/14/2013

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$6,921.15</td>
</tr>
<tr>
<td>Expenses</td>
<td>$19,248.69</td>
</tr>
<tr>
<td>Profit/Loss</td>
<td>($12,327.54)</td>
</tr>
</tbody>
</table>

Deposited to MN 4-H Foundation Horse Accounts $62,416.64

2013 Actual Totals

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Income</td>
<td>$99,195.20</td>
</tr>
<tr>
<td>Expenses</td>
<td>$97,298.93</td>
</tr>
</tbody>
</table>
Profit/Loss  ($1,896.27)

2013 Budget
Income  $116,220.00
Expenses  $164,811.50
Profit/Loss  ($48,591.50)

In-Kind Donations
NW Design  $4,807.88
Judges  $800.00
Vet  $240.00

MN 4-H Foundation Horse Project Account
Starting Balance  $81,070.41
Receipts  $62,516.64
Investment Gain/Loss  $7,233.72
Disbursements  $358.27
Ending Fund Balance  $150,462.50
FY 2013 Admin Fee  $377.39
Available Funds  $12,089.69

The question was asked about the Photographer's donation of $1,000. This was included in the State 4-H Horse Show line items. Randy Dokken asked if the Horse Project would be asked to spend down funds again. Renee Kostick indicated that at this point she had no information on that. Renee also stated that the coding for the National Trip funding has been changed to expense reimbursement and now 1099's will be issued.

PDC COMMITTEE LIAISON REPORTS

Educational Materials  – Gretchen Sankovitz and Samantha Welu

Rulebook  – A Rulebook Changes email was sent out to all the Horse Project list servs requesting that proposed changes be submitted by November 1st. The Rulebook Proposed Changes were sent out to the Rulebook Committee members for review and to the State 4-H Horse PDC members prior to the PDC meeting. We will review the proposed changes at the PDC meeting today. Moving forward the Rulebook Committee will be looking to put all rules and guidelines into one rulebook document and making sure the documents contain the 4-H branding.

Horse Training  – The wording in the Training Program booklets need to be reviewed and make sure that the wording is consistent throughout the booklets. Gladys Carlson and Bobbi Knutson
had announced at the State 4-H Horse Show that they will be stepping down as chairs for the Horse Training and have recruited new chairs who are Beth Eibs and Terri Hurley

**Library** - It was reported that the MHC donation of $500 has been received. The library will be purchasing new bowl references for the library which will include the Coloring Atlas of Anatomy by Kainer and Feeding and Care of the Horse by Lewis. The judging videos get a lot of use during the year and the library finances are continuing as previously.

**Contest References** - No report as the committee has not met.

**Achievement Program** - No report as this committee has not been set up yet.

**Program Records** - No report as this committee has not been set up yet.

**VOLUNTEER TRAINING AND RECOGNITION – MORGAN PLISZKA**

**Winter Round Up** - It was reported that Winter Round Up will be January 24 - 26, 2014 at Spicer. Registration is open and paperwork needs to be sent in for all attendees including presenters and PDC members. There has been money budgeted for 5 adults and 5 youth from the PDC. Workshops are in the final planning stages and tentative schedule is on the website. The contract was submitted for review to the Center for Youth Development.

**Regional Meetings** - Renee Kostick reported that all the notes from the Regional Meetings in October have been posted on the Horse Project website. There was some discussion on the attendance at the Regional Meetings. The attendance was as follows: SE – 20, NE – 13, NW – 7, Central – 12, and Southwest – 12. Renee Kostick is putting a together a Frequently Asked Questions document for the Regional Meetings to assist in answering questions that have come up at the Regional Meetings. This will become part of the Regional Meeting moving forward.

**Webinar Training** - No report as this committee has not been set up.

**Volunteer Recognition** - Renee Kostick reported that Volunteer Recognition forms were submitted and volunteers were recognized at the State 4-H Horse Show.

**YOUTH EDUCATION AND RECOGNITION – RAE BARTZ AND PAIGE HILDEBRANDT**

**Grants** - No report as this committee is not active.

**Clinics** - No report as this committee has not been set up.

**Dan Patch Program** - It was reported that there were 14 applications received for Grades 6 through 9 and 30 applications for the Dan Patch Award for Grades 10 through 13. Nine applicants for Dan Patch Award had moved up from the State Leadership Trip, 10 new applicants and 11 returning applicants.

The Phase 2 Judging Day was held June 15th at the Church of St. Philip in Litchfield. The Dan Patch Phase 2 Judging for 2014 is shooting for June 14th with the location to be determined. Rae Ann Bartz shared comments that she had received regarding the Dan Patch program which included the following: the pool of judges were too close to the PDC and should be from outside the group such as the horse industry, past Dan Patch winner or their families are possibilities,
that the State Leadership Trip winners should have shirts along with the Dan Patch Finalists, the purpose of the resume needs to be clarified and should encourage youth to build a resume that could be used in the future, the Dan Patch finalists should get their scores back before the State 4-H Horse Show. Any recommendations for Dan Patch judges with contact information should be forwarded to Emma Haugen or Mary Brugger.

4-H Boot Camp – Rae Ann Bartz stated that she had received an email from Laurie Schommer regarding the 4-H Boot Camp put on by the MN Quarter Horse Association. The email reported that 98 youth attended the 4-H Boot Camp and the types of sessions held during the camp. The dates for 2014 are June 17 – 19, 2014.

COMMUNICATIONS – JERRIE OLSON

Website – Renee Kostick indicated that her secretary, Amy Boeckermann is now working on the website with Laurie Nelson as backup.

STATE 4-H HORSE SHOW – JOSH JOHNSON AND RANDY DOKKEN

Horseless Horse/Horse Related - Abby Sankovitz reported that Cathy Giefer would like the following schedule changes for the Horseless Horse/Horse Related at the State 4-H Horse Show: Orientation -8:00 a.m. – 9:00 a.m. and Awards at 2:30 p.m. Cathy also inquired if there were any national trips available for this area.

State 4-H Horse Show – Josh Johnson reported on the highlights from the State 4-H Horse Show Committee meeting earlier today. The 2014 show dates are September 11th – 15th. Changes for the State 4-H Horse Show Handbook need to be submitted to Penny by the end of the year. There was an issue in calculating the High Point Awards due to 2 computers in 2 different locations. That will be corrected for next year. It was requested that a job description be included with the volunteer assignments for the State 4-H Horse Show. The committee is looking for a new coordinator for the Ring Stewards. Renee Kostick is looking at new hotel vendors for next year. There were some issues with hotels this year. The Sharp Shooters photography contract is up this year and we need to look for other vendors as well and make a decision on this. Any recommendations for judges should be forwarded to Mark Storm. The committee is looking at live streaming the State 4-H Horse Show next year. The Challenged Riders group is requesting a schedule change for next year perhaps on Sunday.

TEAM/INDIVIDUAL CONTESTS – ABBY SANKOVITZ AND MEG SAX

Horse Bowl – It was reported that Regional Bowl Contests will be held in March 2014 and the State Bowl Contest in April 20th. A National Horse Bowl Trip information session was held in August in Waconia. This 3 hour session serves to enhance the National Horse Bowl trip experience for team members and coaches. Because of the difference in how the National Horse Bowl contests and Minnesota’s Horse Bowl contest are run the National rules were reviewed, references shared, and short overview of what teams could expect at each contest followed by a question and answer session.

Regional Horse Bowl Events dates for 2014 are as follows:
March 1  Foley  
March 8  Farmington  
March 15  Redwood Falls  Bemidji  
April 5  State Contest TBA.

There were no major rule changes for 2014 for Horse Bowl. More information will be available on the MN 4-H Project Bowl website after Thanksgiving. The State 4-H Project Bowl Committee is working on a new question database for bowls for 2014.

**Hippology:** The 2013 State Hippology contest was held at the State 4-H Horse Show in September. There were 53 Intermediate youth and 84 Senior youth for a total of 137 contestants on 10 Intermediate Teams and 24 Senior Teams. The contest went well for the most part. There were the normal snags with contestants who were also showing. Most of the time the youth were good about coming back when asked. The biggest issue is at the end of the show and Jumping Figure 8. There was a delay in getting the judging position results from the judging contest. We realize that they were checking for possible entry errors, however it puts the Hippology Committee at a disadvantage waiting to proof their results. They scrambled to get copies printed by the Awards ceremony. They would like to get unreviewed scores if there is the same amount of delay next year and make changes that might be necessary after they are entered in the Hippology system. Laurie Nelson needs the afternoon freed up to be with county Drill Teams at the Drill Team competition. Jason Campbell and Laurie Nelson discussed the possibility of Jason taking over the station phase of the contest if he is able to find someone to take over coaching his teams. Currently he has no access to any of the contest information until after the contest. Hippology also requested that the limit on number of teams from a county be reevaluated again. They also requested a clarification on alternates being able to go on a national trip as long as they are on the state contest registration form.

**Horse Judging** - Lynette Whittier reported that the contest went well. They went down to 2 halter classes in the AgStar Arena at a time. They had 117 youth in the Judging Contest with 18 Senior teams and 7 Intermediate teams. With the Hippology contestants there were a total of 184 youth on the floor during the contest. Orientation started at 5:30 p.m., Judging began at 6:00 p.m. and they were finished giving reasons at 9:30 p.m. and results completed at 12:12 p.m. on Saturday. National judging trip results so far are Arabian Nationals: Fillmore County – 3rd, Kandiyohi/Renville – 11th, Kandiyohi – 7th, Quarter Horse Congress – Wright/Carver – 10th Halter, 10th Performance, 10th Overall.

**Speech and Demo** - No report received. Randy Dokken reported that the contests went well.

**Drill Teams** - The Drill Team report was overlooked by mistake. Here is the submitted report from the Drill Team Committee. The committee wanted to thank everyone for their assistance before, during and after their competition including State 4-H Horse Show Committee and State 4-H Horse PDC members. Their participation over the last 3 years is as follows: 2011 – 8 counties and 14 classes, 2012 – 10 counties and 17 classes, 2013 – 12 counties and 23 classes. They also submitted some requests for changes that will be forward to the State 4-H Horse Show Committee.
Western Heritage – Becky Molitor reported that there were 109 youth attending the 2013 Safety Clinics, 82 youth at regional competitions and 59 youth the qualified for the State Western Heritage Event. There were 56 youth from 15 counties that competed at the State Western Heritage Event. They did a tribute to the graduating seniors at the event, and the Sunday Fun Day was well attended. They recertified 2 judges at their Judges Certification. Their annual meeting will be January 5th at RJ’s with a committee meeting at Noon and general meeting at 1:00 p.m. There was an issue raised about out-of-state youth competing in the Western Heritage (i.e. North Dakota, South Dakota and Wisconsin). Presently North Dakota says it is okay but other states indicated that youth can only be a 4-H member in 1 state. Renee Kostick is going to research this further.

National Trips – Meg Sax reported that an email was received by Mark Storm from Margaret Lawson that she no longer wanted to work with the National Trips. That email was forwarded to Meg and discussion was held with Brad Rugg and Renee Kostick about the responsibility for the National Trips. A meeting was held in August, 2013 with the co-chairs of the contests that have National Trips (i.e. Horse Bowl, Hippology, Horse Judging, Speech & Demo). The meeting was attended by all contest chairs except for Speech and Demo. The process for national trips was discussed with the group. The decision was made that Renee Kostick would be the contact for all National Trip information from this point on. National contests were informed of this change for Minnesota. Rae Ann Bartz and Meg Sax will work with Renee with that process at the State 4-H Horse Show. Meg Sax and Rae Ann Bartz have written up a procedure for the National Trip allocation process for Renee to be used in the future Renee Kostick was to obtain the National Trip Binders from Margaret Lawson including each National Trip contest information, previous trip reports, previous national bowl questions and previous national hippology exams, stations, etc. At this point in time Margaret Lawson has not turned that information over to Renee Kostick. Meg Sax stated that she had spoken with the Eastern National 4-H Horse Round Up management team regarding this issue and other states volunteered to provide that questions, exams, etc. if we were unable to obtain it from our previous chairperson.

Program Development and Promotion – Annise Montplaisir and Annette Montplaisir Miniature Horse Program – It was reported that clinics and shows were held in Wanamingo and Foley. Their goals are to work with counties to add miniature classes at county shows. They are also interest in recruiting interest in miniatures in new areas in the state.

Dressage and Jumping – Annise Montplaisir reported that they are working on clinics for English riders and moving the Dressage and Jumping guidelines closer to the USEF guidelines.

Challenged Riders - This class was held in the AgStar Arena during the State 4-H Horse Show on Sunday and it went well. They are trying to encourage more participation in this program.

New Activities – No updates at this time.

JUDGES CERTIFICATION/EDUCATION – AIMEE SCHULZ AND MARK STORM

Planning for the Judges Certification is in progress. The Judges Certification Event will be held March 28th – 29th in Crookston. It was requested that the certification dates of judges be added to
the published judges list. A request was made that each county have representation at the Judges Seminar. Discussion was held on this but no decision made.

HORSE TRAINING PROGRAM – KATIE SILTANEN
It was reported that there were 43 entries in the Horse Training classes at the State 4-H Horse Show which is down 2 from last year.

MARKETING AND RESOURCE DEVELOPMENT – PEGGY HILDEBRANDT

**Shirt Sales** - There has been a new logo approved for the T-shirts. They purchased $5,000 of product and $2,300 was sold.

**Sponsor Acquisition** - No report as this committee has not been set up.

**Fundraising** - There was no donation from the Canterbury Park Fund this year due to an issue with the funds going to the MN 4-H Foundation. A $1,000 donation was received from MN Quarter Horse Association.

OTHER COMMITTEES
Committee interest forms have been collected from the Regional Meetings and individuals will be connected with the appropriate committees moving forward.

OLD BUSINESS

**Regional Meetings Moving Forward** - Renee Kostick reported that the Regional Meetings will include educational content along with networking moving forward. An example of this is the Southwest Regional Meeting where they have done a session on the Horse Training Program and at the next meeting they will be covering horse bowl and other activities. There are still some location issues that need to be work through including consistent locations and fees for meeting locations. The next Regional Meetings will be January 12th, 2014 – the second Saturday in January. It was stated that we need to do more promotion of the Regional Meeting and include information on meeting that they include education content as well as leadership opportunities. This needs to be published in the county 4-H news updates.

NEW BUSINESS

**Rulebook Changes** - The following rulebook changes were reviewed.

1. **General Rules**: In judged events (i.e. pleasure, horsemanship, etc.) a fall shall be when the judge begins judging and is complete when the judge has turned in the placing. In game classes this shall be when the contestant has entered the course. The course is defined as from the time the timer starts running and continues until the timer stops. Proposed Change carries.

2. **General Rules**: Each exhibitor must wear his/her correct number on both sides of the saddle pad when mounted. Rae Ann Bartz made a motion to adopt the statement from the
State 4-H Horse Show Handbook for the Horse Project Rulebook, Josh Johnson seconded and the motion carried.

3. Game Classes: All 4-H'ers participating in any 4-H sponsored mounted activity are required to wear ASTM/SEI approved protective headgear, properly worn and fastened. Failure to do so results in disqualification. This includes ALL 4-H mounted exhibitors, at any time, while on the show grounds. RaeAnn Bartz made a motion to approve, Aimee Schulz seconded and the motion carried.

4. Game Classes: Any break in pattern will mean disqualification. Backing, changing of direction or similar is NOT considered breaking of pattern. Meg Sax made a motion to approve, Jerrie Olson seconded and the motion carried.

5. Key Race addition. In this event, the horse and rider who completes the key pattern in the fastest time is the winner. Proposed addition approved.

6. Cloverleaf Barrel Race: Rider may start the pattern from the right or left side. Barrels should be white or painted white; if possible, they should be plastic, rubber or have a tire or foam rubber cylinder on top for safety. Proposed change approved.

7. Pole Weaving addition: The first pole is set 21 feet from the time line. Proposed addition approved.

8. Pole Weaving: Poles should be white or painted white, 80 to 96 inches in height; poles should all be of the same type and height; plastic pipe with rubber bases are preferred. Proposed change approved.

9. Jumping Figure 8 addition: In this timed event, the horse and rider who completes the pattern successfully in the fastest time is the winner. Proposed addition approved.

10. Jumping Figure 8: A plastic pole (ten foot long minimum to twelve foot maximum) is set on standards, a minimum of 12 inches off the ground and 21 feet beyond the starting line. The pole will be white schedule 40 or better PVC, 1.5 inches in diameter, a single piece with no splices. An upright pole, 80 to 96 inches in height, must be placed on both ends of the jump and are considered part of the obstacle. Aimee Schulz made a motion to approve, Randy Dokken seconded and motion carried.

11. Western Performance: A snaffle bit (D-ring, O-ring, or egg butt) is permissible, provided the horse is five years old or younger. Mouthpieces may be round, oval, egg-shaped, smooth or twisted wire with a diameter of 5/16” to ¾ “ measured 1” from the cheek. RaeAnn Bartz made a motion to approve, Meg Sax seconded and the motion carried.

There was discussion on English Bridles and Rulebook Committee will research this issue.

12. English Performance, Attire: Breeches may be of any color. RaeAnn Bartz made a motion to disapprove, Meg Sax seconded and the motion carried.

13. Trail Class revision: (Use a light swinging gate with a latch or rope gate, which the rider can reach from the saddle.) Peggy Hildebrandt made a motion to approve, Gretchen Sankovitz seconded and the motion carried.
14. Miniature Horse Trail In Hand: Obstacles are either to be numbered or a diagram posted and the walk through with the judge. Aimee Schulz made a motion to approve, Jerrie Olson seconded and the motion carried.

15. Knocking an obstacle down is a disqualification OR a time penalty. The time penalty must be at 5 seconds for each obstacle knocked down in all game classes. Samantha Welu made a motion to approve, Meg Sax seconded and the motion carried.

Bobbi Knutson requested a clarification of the Helmet requirement for Horse Training. Aimee Schulz made a motion that all 4-H’ers participating in Horse Training in all steps are required to wear ASTM/SEI approved protective headgear, properly worn and fastened. Annise Montplaisir seconded and the motion carried.

Bobbi Knutson and Gladys Carlson will work on the Horse Training documents to make sure that all documents are consistent and will bring to the February PDC meeting.

Discussion was held on the location of horse project rules being in different locations. RaeAnn Bartz made a motion that all Horse Project rules and guidelines will be consolidated into one Horse Project Rulebook, Meg Sax seconded and the motion carried.

**HIPPOLOGY TEAM CLARIFICATION**

Discussion was held on the request from the Hippology Committee regarding the number of teams per county. The current rule is that a county may have 4 teams plus 2 individuals. The request has been made to change that to unlimited number of teams per county. The discussion revolved around the logistics of handling increased numbers in the judging contest when the Hippology teams are also judging. Discussion was held on the possibility of developing a quota system for Hippology. The consensus was to conduct a survey of coaches regarding the number of teams per county. Renee Kostick will obtain the coaches contact information from the various contests and work on the coaches' survey.

**STRUCTURE MOVING FORWARD**

Renee Kostick reviewed the structure of the Regional Meetings and PDC meetings. Regional meetings are not PDC meetings. They are a meeting to communicate in both directions with counties and counties are encouraged to attend the Regional Meetings. The PDC meetings will be in the format of today’s meeting where the PDC Liaisons will obtain reports from the committees and bring the reports and any requests to the PDC meetings for discussion. The next Regional Meetings will be January 12th where the election of Regional PDC members will be held.
Applications are on the Horse Project website.

**COMMUNICATIONS**

There have been issues in getting communications out to 4-H members and leaders. Currently all horse project communications go through 4Honline and go to currently enrolled 4-H members and leaders. If you are not an active certified leader you will not receive the communications. The list servs will be going away and Google Groups will most likely be replacing the list servs. They are looking at various avenues to notify members and leaders of the horse project information.
BRANDING OF 4-H MATERIALS

All 4-H materials including horse project materials now are required to carry the University of Minnesota and Center for Youth Development branding. This will be an ongoing project during the upcoming year.

BUDGET COMMITTEE

Volunteers were solicited for the State 4-H Horse PDC Budget Committee. Members will include: RaeAnn Bartz, Sally Schultz, Laurie Nelson, Randy Dokken, Meg Sax, Morgan Pliszka, Aimee Schulz and Katie Siltanen.

NATIONAL HIPPOLOGY TRIP TO ARABIAN YOUTH NATIONALS

Renee Kostick indicated that the contact with the Arabian Nationals has indicated that their contest is not appropriate for the MN Hippology teams. Discussion was help on options since we had awards a trip to a county hippology team. RaeAnn Bartz recommended that we remove the Arabian Youth National Hippology trip from our list of Hippology Intermediate trips. RaeAnn Bartz made a motion to replace the Arabian Youth Nationals Intermediate trip with a Black Hills Stock Show trip, Annette Montplaisir seconded and the motion carried. Registration is a first come, first served basis with a limit of 1 Senior and 1 Intermediate team. We will look into additional opportunities for national hippology trips.

NEW PARTICIPATION POLICY

Renee Kostick reviewed the new participation policy and one time exemption rule. This was reviewed at the Regional Meetings in October. Participation points can no longer be tied to state show trips. This applies to all counties in Minnesota 4-H. The next step is to do research on the addition of safety checks. Renee Kostick is currently researching this possible additional requirement.

NEXT MEETING

The next State 4-H Horse PDC meeting will be Saturday, February 15th.

ADJOURN

Randy Dokken moved to adjourn the meeting, Annise Montplaisir seconded and the meeting was adjourned.

Respectfully submitted,

Meg Sax, Adult Secretary
Abby Sankovitz, Youth Secretary