Project (See Dates and Additional Time)  

DATE: 6/1/2016

CITIZENSHIP WASHINGTON FOCUS “A CALL TO ACTION”

“A Call to Action” Adult Mentor Job Description

Purpose: Understand, support and create an educational experience that:
- Supports the positive growth and development of each youth involved
- Develops important life skills and creates opportunities for youth to learn, lead and serve
- Involves youth in becoming competent, caring and connected citizens of character in their community
- Provides an inclusive environment for all young people
- Provides the leadership and direction necessary to make a positive experience for all youth.

Dates: Approximately June 28 through December 1

Time Commitment: Approximately 1-4 hours month (depending on individual/group schedule and community action plan.)

Responsibilities:
- Serve as an adult mentor to youth delegate, or county delegates attending 2016 Citizenship Washington Focus Conference
- Complete, or have completed, all volunteer screening procedures
- Serve as an adult mentor in a youth/adult partnership to assist youth delegate(s) to realize their potential in completing the Citizenship Washington Focus “A Call to Action” expectations
- Willingness to commit to helping youth delegate (and/or group) select and implement a community action plan to make a difference to society. Interest in a service-learning model to foster civic engagement.
- Serve as a respectful, positive role model for other youth and adults
- Communicate with Extension Regional and County Program staff, as needed, during commitment
- Provide positive support to youth delegates and other youth, as appropriate
- Make recommendations regarding changes and successes to be used the next year
- Follow all 4-H guidelines and policies of University of Minnesota Extension, the Minnesota 4-H program and the local 4-H program

Specific Duties/Tasks:
- Read about Citizenship Washington Focus and the youth delegate experience on the national website
- Read and understand youth delegate commitment as written in the document, Citizenship Washington Focus “A Call to Action” Information and Community Action Plan Document
- Attend a webinar (or recording) of CWF: A Call to Action expectations (April 2016)
- Assist youth delegate to reflect on their learning
- Work closely with youth delegate in an adult/youth partnership in investigation, preparation, action, reflection, demonstration/celebration of their community action plan
- Work closely with youth delegate(s) in an adult/youth partnership to secure grant funds within the 4-H organization or other organizations as needed to carry out their identified community action plan
• Work closely with youth delegate(s) in an adult/youth partnership to consider using “A Call to Action” as a fair exhibit under Citizenship/Leadership or other project areas or 4-H Challenges, such as Science of Agriculture challenge.
• Mentor youth delegate(s) through the state identified evaluation process for “A Call to Action”.
• Guide youth delegate(s) and adults to follow all risk management and other policies of the University of Minnesota Extension, the Minnesota 4-H program and the local 4-H program.
• Other duties as needed.

Qualifications:
If an adult volunteer, must:
• Successfully complete Extension 4-H Volunteer Screening policy requirements
• Must be 21 years or older and out of 4-H at least three years
• Opportunity open to 4-H volunteer or staff
• Must be able to relate well with all adults and teens
• Effective communication skills (speaking, listening, writing)
• Leadership abilities, sense of responsibility required
• Interested in American heritage and civic engagement
• Ability to work effectively as a team member, express enthusiasm, and use innovation in relating to youth and adults

Resources/Training Available: The University of Minnesota Extension 4-H program agrees to:
• Provide training opportunities (local and/or area) that will help meet the needs of members, leaders, and parents
• Provide appropriate curriculum, newsletters, and other resource materials
• Provide the screening required for volunteers
• Listen to ideas to help improve the 4-H program
• Provide expertise of Extension staff to make sure that experience is successful for both youth and adults
• Orientation

Benefits:
• Understanding of national conference experience as noted by youth delegate
• Learn how to enhance civic engagement in your own practice with youth
• Training to enhance personal skills and knowledge

Direction By:
At County Level: County 4-H Program Coordinator
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