



4HOnline

4HOnline – Reviewing/printing animal ID data

Created: December 11, 2013

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WWW.4-H.UMN.EDU/ANIMAL-ID

- Detailed information about the ID process and requirements

OVERVIEW

In some cases, families are able to enter animal ID data directly into their 4HOnline account. In other cases animal ID data is entered by Extension staff. As a 4-H family, you are able to review and print any animal ID data connected to your family.

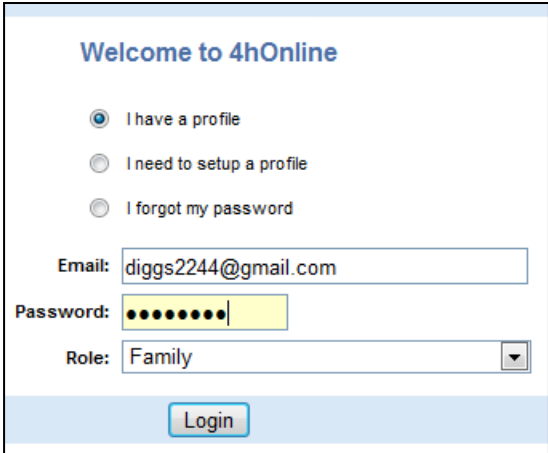
GETTING STARTED – LOGGING INTO 4HONLINE

To access animal ID data online you will need to know the family email address used to enroll in 4HOnline and your 4HOnline family login password. If you do not know your password, you can self-request it from the 4HOnline login page.

If you do not know your email address, or are having problems logging in, contact your county Extension office: www.4-H.umn.edu/county

To log on:

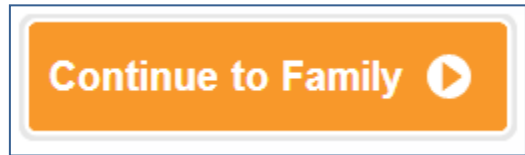
1. Go to <http://mn.4honline.com>
(notice that there is no “www” in that address).
2. Enter your email address and password



If a member is not yet enrolled or re-enrolled in 4HOnline, instructions are available at www.4-H.umn.edu/4honline.

ACCESSING THE ANIMAL SCREEN OF A MEMBER PROFILE

3. Once you are logged in, click on [Continue to Family].

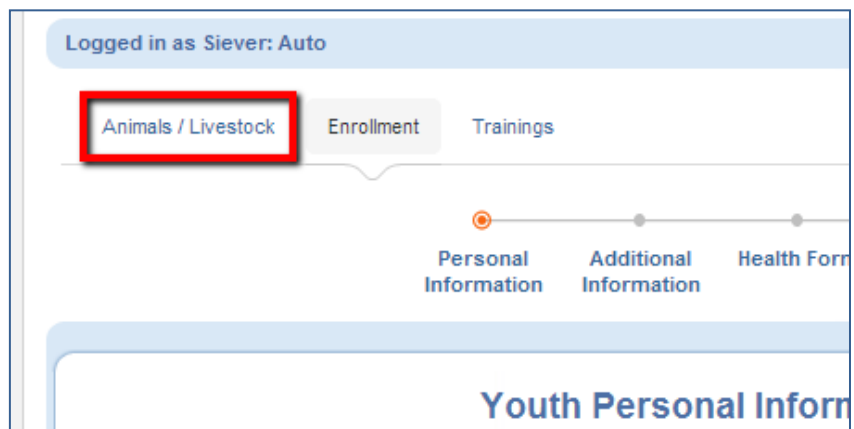


This will take you to the [Member List] page. Scroll down to see all enrolled youth and volunteers in your family.

4. Click the [Edit] button to access a member's Profile page.

Member/Volunteer List						
	Name	Role	Membership ID	Enrollment Status	Last Active Year	Edit
1)	Julesie aaaSiever	Adult	473613	Active	2013-2014	Edit
2)	Auto Siever	Youth	364389	Active	2013-2014	Edit

5. Once you are on the member's Profile page, click on the [Animals/Livestock] icon near the top of the page which will take you to the animal data page.



NOTE: Animals are added under the profile of an individual member. However, if an animal type allows transferring of animals between family members, this can be done at any time up until the animal is entered in the County Fair. In other words, all animals could be entered under one member, and later transferred to other family members as needed.

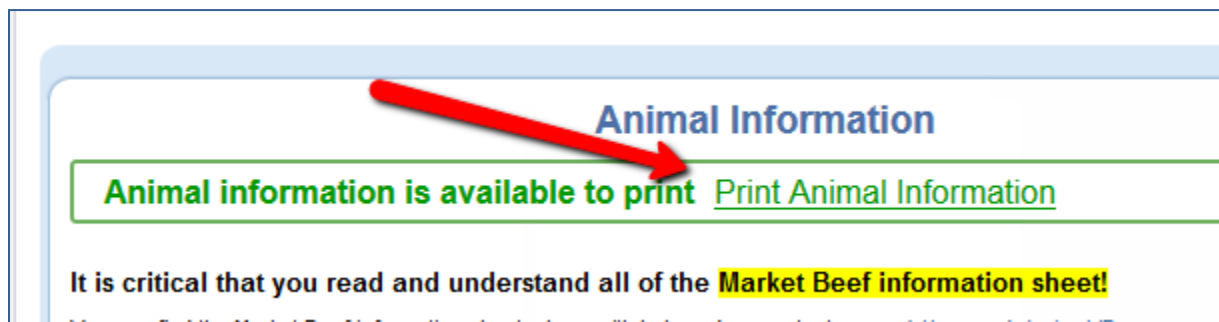
ACCESSING THE ANIMAL DATA

Clicking on [Edit/View] next to each animal will allow you to view previously entered livestock data (and if this is prior to the Animal ID Deadline you can also edit previously entered livestock data).



Animal List				
Species	Type	Animal	Status	Edit / View
Cattle	Beef-Dairy Steer	1234	Active	Edit / View
Cattle	Beef-Dairy Steer	27123	Active	Edit / View
Cattle	Beef-Dairy Steer	4575757	Active	Edit / View
Cattle	Beef-Dairy Steer	54687	Active	Edit / View

After an animal has been entered AND saved (this won't work during the initial data entry step) you can revisit the individual animal (using the [Edit/View] button) and click on the [Print Animal Information] link to print a page with this animal's data.

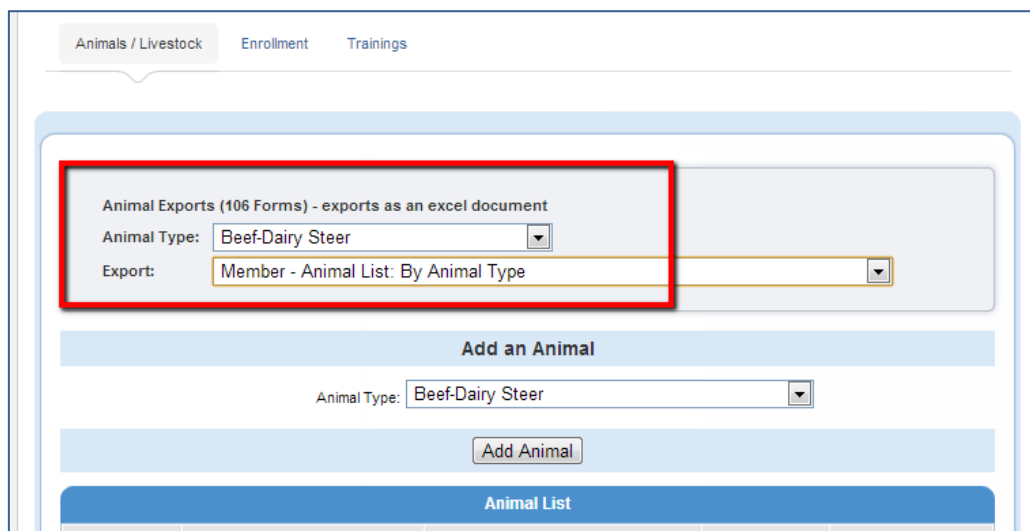


Animal Information

Animal information is available to print [Print Animal Information](#)

It is critical that you read and understand all of the **Market Beef information sheet!**

In order to create an Excel file of all data for all animals, use the [Animal Exports...] section.



Animals / Livestock Enrollment Trainings

Animal Exports (106 Forms) - exports as an excel document

Animal Type:

Export:

Add an Animal

Animal Type:

Animal List