



REGIONAL EXTENSION EDUCATOR, COMMUNITY ECONOMICS

Title: Regional Extension Educator (REE), Community Economics
Program Area: Community Vitality
Deadline: January 18, 2008; position will remain open until filled
Location: Marshall, MN

ABOUT EXTENSION AND THE UNIVERSITY OF MINNESOTA

The University of Minnesota Extension is a major outreach arm of the University of Minnesota, a land grant institution with a mission to serve the public through applied research and education. The mission of the Extension is: *Making a difference by connecting community needs and University resources to address critical issues in Minnesota.*

LOCATION OF POSITION

The REE will be based in the Extension regional center in Marshall. Although located in Marshall, the REE will serve a 12-county regional area. The REE may be called upon to serve in a statewide capacity to lead and/or support a specific community economics program.

Marshall has a population of about 12,900 people and is located about 150 miles from the Twin Cities metropolitan area. It is a regional hub in the Southwest region, home of Southwest Minnesota State University and Schwann's Foods, and the Lyon County seat.

Clerical, technology and other support will be provided by regional center support staff who are under the supervision of the Regional Director. The REE will be one of several in the regional center representing different Extension program areas. The REE will report to Extension's Area Program Leader (APL) for community economics who is located on the Saint Paul campus. The REE will also collaborate with Extension regional directors located around the state as appropriate to fulfill Extension's mission.

ABOUT THIS POSITION

Community Economics (CE) REEs develop, deliver and evaluate Extension programs; use scholarly/scientific research; establish partnerships; use technology; and continue their professional development. The REE will be involved with the following CE programs:

1. Community Business and Industry Climate (e.g., Extension's Business Retention and Expansion and Retail Analysis and Development programs and the emerging Economic Impact program.)
2. Tourism (e.g., At Your Service: Working with Multicultural Audiences and Tourism Development)
3. Public Finance – offering Public Finance Education Program workshops and/or information
4. Internet Literacy – Extension programs include: Access eCommerce, Access eInternet and Access eBroadband.

For information about any of the Extension programs mentioned above go to www.extension.umn.edu and select the “Community” link.

The educator will also be involved in coordinating or collaborating on initiatives with the Leadership and Civic Engagement (LCE) educator working in the same 12-county area of Southwest Minnesota. LCE programs complement CE programs by fostering effective community decision-making processes and leadership for the common good. Together, LCE and CE educators will identify and act upon opportunities to develop and support micro-regional initiatives. Micro-regional is defined as a geography including two or more communities working together for mutual benefit. These micro-regional initiatives are an emerging opportunity for educators and campus faculty throughout Extension’s work with communities.

RESPONSIBILITIES AND PERFORMANCE EXPECTATIONS

- In collaboration with program team(s) and APL, design, market, deliver, and evaluate educational programs appropriate to audience and based in scholarly theory/research
- Assume program leadership for an identified program as assigned by APL
- Contribute to success of program teams through effective teamwork and collaboration
- Establish, report on and evaluate annual plan of work in collaboration with APL
- Actively participate in staff development activities, meetings, calls, and conferences
- Work with and develop programs for varied and diverse cultural communities
- Develop and maintain effective regional, university and/or state partnerships for Extension
- Foster and contribute to a positive work climate
- Use appropriate technology to accomplish work plan goals
- Assume program support functions such as contract/fiscal management, public relations, marketing, and data management in collaboration with regional directors and APL
- Continue professional development via conferences, graduate work and self-directed study
- Use and conduct scholarly/scientific research in the community economics program area as a scholar practitioner
- Develop funds and resources to support educational programs
- Represent Extension through service on organization, community and/or regional boards. All opportunities are expected to be congruent with your program area

PERFORMANCE EXPECTATIONS FOR PROMOTION IN RANK

This position is governed by Extension's promotion system for regional Extension educators. In this system, focus is placed on Area Program Leadership, Extension teaching and scholarship. The successful candidate hired at the assistant Extension professor level will be expected to make significant contributions in these areas within six years and receive promotion to the rank of associate Extension professor. Candidates brought in at the associate level will be expected to demonstrate distinguished contributions within this same time frame. The promotion review process involves internal and external review of the professional dossier.

REQUIRED QUALIFICATIONS

Education: A Master’s degree at time of appointment. Formal education should include significant coursework in a related field such as applied or community economics; business; public policy, planning and/or administration; economics; community development; sociology; geography; and/or a closely related field.

Experience: Two years of related post-Bachelors-degree professional experience. Related professional experience should come from higher education; community or interest-based organizations; state, regional or local development agencies; Extension; adult education; and/or foundations.

Skills/Abilities: Excellent written and oral communication skills in English; experience in making effective public presentations; ability to apply research to program design, delivery and evaluation; ability to play an essential role in a research project sponsored by an academic unit; experience in developing and maintaining effective working relationships with colleagues, partners and stakeholders; evidence of using technology for communication, information finding, program delivery and reporting. Commitment to professional development.

PREFERRED QUALIFICATIONS

Professional experience in a local, regional or state development agency or related entity. Experience working with varied and diverse cultural communities. Adult education and advanced presentation skills. Experience using IMPLAN economic impact software for local economic linkages and impact modeling (i.e. at the local level – not the macro economic level).

BENEFITS/APPOINTMENT

1. The REE position has an annual University academic professional appointment and Extension academic rank.
2. The appointment is reviewed annually for renewal, with continuation dependent on performance, results, availability of funds, and program needs. Tenure is not available for this position.
3. Promotion in Extension academic rank is available and expected as defined in Extension's promotion policies and procedures document.
4. University of Minnesota appointment and benefits, including health and life insurance.
5. Reimbursement for travel and related expenses is available in accordance with University policy. (Must provide means for travel throughout the state and vehicle insurance).
6. Salary commensurate with education and experience.

TO APPLY

Requisition #: 152581

Please attach your cover letter, a resume or vita and the names and contact information for three references at <https://employment.umn.edu/applicants/Central?quickFind=68475>. Transcripts for all college work (unofficial transcripts are acceptable) are also required to complete your application. To submit your names and contact information for three references and your unofficial transcripts on-line; you can attach them to the "optional documents" section of the application. "

Names and contact information for three references and your unofficial transcripts that can not be submitted online should be sent to:

Naaz Babvani
University of Minnesota Extension Human Resources
250 Coffey Hall, 1420 Eckles Ave.
St. Paul, MN 55108

Telephone: 612-624-3717 Fax: 612-624-7749 E-mail: babva001@umn.edu

APPLICATION DEADLINE

January 18, 2008. Initial application screening will take place after this date. Applications will be accepted until position is filled.

**To check the status of your application, log-in to the University of Minnesota employment website at <https://employment.umn.edu/applicants/jsp/shared/frameset/Frameset.jsp?time=1169653435534>. To log-in, you will need the user name and password you create when you apply for the position.

***Any offer of employment is contingent on the successful completion of a background check.

The University of Minnesota Extension is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.