

Epsilon Sigma Phi

Pi Chapter

Board Minutes

Wednesday, May 15, 2013

9:00 AM-10:06 AM via conference call

Final - board approved, July 31, 2013

Roll Call: Holli Arp, Eric Vogel, Sara Croymans, Suzanne Driessen, Margo Herman, Rosi Heins, Ellie McCann, Chuck Schwartau, Gwen Gmeinder, Tom Hovde, Margo Herman, Kia Harries, Marcia Woeste

Holli Arp, President

- a. Meeting called to order at 9:03 AM
- b. Review of the agenda
- c. No additions to the agenda

2. Secretary's Report – Suzanne Driessen

- a. Approved 3-29-13 board meeting minutes

3. Treasurer's report – Sara Croymans

- a. 3/29/13 Account Balances:
 - a. Checking: \$4821.18.No recent activity; balance remains the same as it was at the last meeting.
 - b. Savings: \$3889.42. An increase of 19 cents from interest since the last meeting.
 - c. CD: \$5459.48; no change since last meeting

4. Old Business

- a. *PILD 2013*: Ellie McCann attended as liaison for ESP. Published a report for newsletter. Highlights included a session on secrets of grassroots leadership and storytelling. Partial funding received by MEWS scholarship fund.
- b. *Galaxy IV Update*- Chuck
 - i. Chairing the event held September 16-20, 2013, Pittsburgh, PA
 - ii. Early registration by July 15, 2013
 - iii. Look at airfares now around \$280-300. Southwest seems to have the best prices. Educational tours on Monday, opening event Monday evening with sessions starting on Tuesday.
- c. *Newsletter*: Sent out via email and hard copies to retirees via the president's regional office; Membership memos were included with newsletter.
- d. *ESP membership routing request* – if a request comes in to route notices and information to ESP listserv the President has the discretion to send whether appropriate.

5. Committee Reports

- a. *Awards & Recognition* – Marcia Woeste
 - i. Start thinking about possible awards applicants. Applications and nominations due in September using the online submission. More details to come.

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- b. *Fundraising* – Ellie McCann
 - i. Looking at timelines to announce opportunities for silent auction donations.
 - ii. *Action:* Send an email message to retirees requesting to bring items for silent auction with them at the summer luncheon.
- c. *Scholarship* – Rosi Heins
 - i. Committee met in April. Reviewed the ESP fund guidelines. Discussion- match the guidelines with the application; address how scholarships are funded; how to donate money; application process and response times. *Action:* Rosi to review and update guidelines as needed.
 - ii. Have spent scholarship fund for this University fiscal year, ends June 30, 2013.
- d. *Membership* – Eric Vogel
 - i. Convened a committee to discuss how to build membership recruitment efforts. Committee felt that the importance of belonging to the honorary society has been lost. Committee recommendations include: Membership in ESP based on longevity and desire to make Extension a career and a commitment to ideals of Extension and ESP through community service. Membership committee would invite eligible candidates to apply in writing. Discussion: what would be the effect on associate membership category; reviving the honorary society philosophy is important; compared to criteria for the Farm Family of the Year; convene a round table discussion for membership and new hires. *Action:* Eric and committee to revisit idea, investigate other honorary societies, draft criteria and application and present findings at July meeting.
- e. *Professional Improvement* – No report
- f. *Retirees* – Gwen Gmeinder
 - i. Update in newsletter
 - ii. Send any retiree updates to Gwen
- g. *Legislative* – Margo Herman
 - i. Published a newsletter article regarding know your legislatures. Also connected with Extension legislative contacts. Advises to tell your story to legislators; don't be shy about having 1:1 conversations; legislators need 6-8 contacts to get legislative attention.

6. New Business

- a. *National Information*
 - i. Monthly calls via regions, Holli to attend July 8, 2013 call.
- b. *Annual Conference Planning* – October 7-9, 2013, Duluth
 - i. Holli will connect with planning committee regarding ESP annual meeting. Retirees want to gather before or after meeting
 - ii. By-laws review committee appointed: Kia Harries, Sara Croymans, Chuck Schwartau

7. 2013 Conference call/meeting dates:

- a. Wednesday, July 31, 2013 (10-2 Coffey Hall)

10:06 AM: Meeting Adjourned

Respectfully submitted by Suzanne Driessen, Secretary
 Reviewed by Holli Arp, President