

# Epsilon Sigma Phi

## Pi Chapter

### Board Minutes

Minnesota Pi Chapter ESP Meeting  
Wednesday July 31, 2013  
401 Coffey Hall, St. Paul Campus

**Roll Call:** Holli Arp, Eric Vogel, Sara Croymans, Suzanne Driessen, Margo Herman, Rosi Heins, Ellie McCann, Chuck Schwartau, Gwen Gmeinder, Kia Harries, David Warner

- A. Welcome - Call to order by President Arp
  - 1. Meeting called to order at 10:016 AM
  - 2. Review of the agenda
  - 3. No additions to the agenda
  - 4. Approval of May 15, 2013 board meeting minutes. *Action:* Motion to accept minutes by Chuck Schwartau, seconded by Rosi Heins. Motion carried.
  
- B. Treasurer's report – Sara Croymans
  - 1. No activity - .38 cents in interest in savings account
  - 2. *Action:* Motion to accept treasurer's report by Rosi Heins, seconded by Margo Herman. Motion carried.
  
- C. Old Business
  - 1. Galaxy update – Chuck
    - i. 2270 registrants which is well above projection of 1800. Most activities will be at the convention center. 300 abstracts and poster sessions.
    - ii. Galaxy Auction Items – Donators can designate which association receives proceeds. Can ship item to FedEx across the convention center. ESP budget around \$25-30. Voyager's sky book by Mark Seely was recommended. *Action:* Holli will follow-up.
    - iii. Voting delegates: Holli and Suzanne will be ESP voting delegates; Chuck alternate.
  - 2. Newsletter/Membership Memo's –Newsletter article deadline August 15<sup>th</sup>; publish date for newsletter is September 1, 2013.
  
- D. Committee Reports
  - 1. **Awards & Recognition** – Marcia Woeste written report
    - i. Congratulations to the following ESP-Pi Chapter members who were selected as North Central Region Award recipients: Mid-Career Service: *Suzanne Driessen*; Distinguished Team: "Educational Response to Families Financial Situation after a Natural Disaster". Pi Chapter members: *Shirley Anderson-Porish, Sara Croymans, Rebecca Hagen-Jokela, Rosemary Heins, Phyllis Onstad, Cindy Peterson*
    - ii. Currently updating award submission information for the newsletter and for our chapter website. There are 14 award categories. Descriptions of the member recognition categories can be found on the ESP – Pi Chapter website.
    - iii. Applications for ESP recognition due on Wednesday, September 25<sup>th</sup>.

- iv. Board members brainstormed names to nominate and recognize members for their contributions.
- 2. **Fundraising** – Ellie McCann
  - i. Silent auction –Monday during Dean’s awards’ banquet. Will send request to bring/donate items for auction to membership via listserv and newsletter.
  - ii. Discussion included having a display featuring scholarship recipients which is supported by the silent auction funds.
- 3. **Scholarship** – Rosi Heins
  - i. Will submit an article to eNews regarding scholarship recipients.
  - ii. Gave \$4000 in scholarships in FY 2012.
- 4. **Membership** – Eric Vogel
  - i. *Action:* Membership needs ‘active’ and ‘life’ membership list updated on chapter website.
  - ii. *Action:* Update membership form to include start date of employment.
- 5. **Professional Improvement** – Chuck Schwartau
  - i. Connected with Ying Iverson about system-wide educational sessions and how ESP can be involved in the planning and execution process.
- 6. **Retirees** – Gwen Gmeinder
  - i. Dean hosted two retiree luncheons this summer. 25 attended in NW and 73 people attended in the metro location.
  - ii. Retiree newsletter – newsletter items due by August 12; published early September.
- 7. **Legislative** – Margo Herman
  - i. Farm bill national issue – affects SNAP funding, Extension EFNEP and Lever funding cuts as well.
  - ii. Minnesota - AMC priorities related to legislative efforts to give counties more autonomy with funding.

**E. New Business**

- 1. Annual Conference Planning – Holli Arp
  - i. Conference schedule – Annual Meeting Tuesday, 6:15 – 7:30 PM
  - ii. Reception/social for retirees; invite to Lighting Talks, room available for ESP activities from Tuesday 5:30-8:00 PM.
  - iii. Meeting format – Round table discussions related to meaning of membership and honorary society; how do we keep relevant and existing in 20 years; reports by chairs, memorial, awards, officer election and installation .
  - iv. ESP dollar auction – *Action:* Holli will check to see if could do dollar auction during Lighting Talks; *Action:* Eric and Ellie to do Lighting Talk on ESP
  - v. *Action:* Each Board Member will survey 5 non members regarding membership
  - vi. *Action:* Committee chairs: send reports to Chuck by September 6, 2013 for annual report.
  - vii. *Action:* Budget subcommittee – Sara and Kia
- 2. Officer Recruitment – Kia has been talking to potential candidates for secretary, President-elect, and at-large director (retiree).
- 3. By-law review committee – Kia, Holli, Chuck, Sara

1:46 pm Meeting Adjourned

Respectfully submitted by Suzanne Driessen, Secretary  
 Reviewed by Holli Arp, President