



EPSILON SIGMA PHI Minnesota Pi Chapter

2010 ANNUAL REPORT And AGENDA

Monday, October 4, 2010
Bloomington, Minnesota



2009- 2010 Chapter Officers

President:

Marcia Woeste

Extension Educator, 4-H Youth Development

Email: woest001@umn.edu

President-Elect:

Toni Smith

Extension Field Operations Outreach Director

& Liaison to the Association of Minnesota Counties

Email: tonis@umn.edu

Secretary:

Sara Croymans

Extension Educator, Family Resource Mgt

Email: croym001@umn.edu

Treasurer:

Jerry Tesmer

Extension Educator, Ag Production –

Fillmore County

Email: tesme001@umn.edu

Past-President:

Neil Broadwater

Extension Educator, Dairy

Email: broad007@umn.edu

Directors:

Jeanne Markell (2009-2011)

Retired Associate Director

Email: marke002@umn.edu

Sue Fisher (2008-2010)

Retired 4-H Foundation

Email: sfisher5282@comcast.net

1. Call to Order
 2. Welcome Guests
 3. Additions and Approval of Agenda
 4. Approval of 2009 Annual Meeting Minutes
 5. Treasurer's Report
 6. President's Report
 7. Acceptance of Committee Reports
 - Awards and Recognition
 - Global / International
 - History / Archives
 - Legislative and Benefits
 - Membership
 - Newsletter
 - Professional Development
 - Retiree/Life Member
 - Scholarship
 - Fund Raising Committee
 8. Old Business
 - Chapter web site
 9. New Business
 - Nominating Committee Report
 - 2009-2010 Election of Officers
 - Audit Report
 - Proposed 2010- 2011 Pi Chapter Budget
 - New Member Initiation
 - Memorial Service
 - Election Results and Installation
 - Announcements
 10. Adjourn
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2009-2010**Standing Committees****Awards and Recognition:****Tami Bremseth**Email: brems002@umn.edu**Fundraising:****Donna Geiser**Email: geise004@umn.edu**Becky Harrington**Email: willi107@umn.edu**Global Relations:****Tim Dolan**Email: dolan008@umn.edu**History & Archives:****Kent Gustafson**Email: kgustaf@umn.edu**Legislative:****Cindy Bigger**Email: cbigger@umn.edu**Membership:****Kia Harries**Email: kharries@umn.edu**Professional Improvement:****Bob Mugaas**Email: mugaa001@umn.edu**Retiree/Life Member:****Gwen Gmeinder**Email: g-gmei@umn.edu**Scholarship:****Phyllis Onstad**Email: onsta003@umn.edu

Members:

Phyllis Onstad

Eric Vogel

Naomi Fruechte

Patrick Borich

Colleen Gengler

Internal Committees**Nominating:****Neil Broadwater**Email: broad007@umn.edu**Audit:**

Kathleen Lovett and LuAnn Hiniker

Special Committee**Pi Chapter Newsletter Editor:****Heidi Haugen**Email: hauge350@umn.edu

Epsilon Sigma Phi – Pi Chapter
2009-2010 Treasurer's Report - August 31, 2010

Balance in Checking 8-31-09		\$ 843.53
Income:		
Membership Dues	\$3450.00	
44 Annual Memberships @ \$70	\$3080	
4 Associate Memberships @ \$30	\$ 120	
1 Life Memberships @ \$250	\$ 250	
Life Member Donations	270.00	
Nat'l Reim: JCEP President's Workshop	300.00	
Nat'l Reim: Voting Delegates Annual Meeting	400.00	
Other Income	0.00	
U of MN Foundation (MEWS)	150.00	
General Fund Auction	0.00	
	Total Income	\$4570.00
Expenses:		
Dues to National	\$1,990.00	
To U of MN Foundation (MEWS)	322.96	
Organizational Communication	164.08	
JCEP President's Workshop	700.00	
Voting Delegates Annual Meeting	227.04	
Operating Expenses	0.00	
Annual Mtg. - State	64.80	
PILD Support	0.00	
National DSA Support	385.00	
Committees:		
Scholarship	15.00	
Professional Improvement	0.00	
Awards	245.33	
Silent Auction/Dollar Auction	0.00	
Membership	0.00	
History & Archives	0.00	
Retired Extension Workers	0.00	
Legislative Efforts	0.00	
International	0.00	
Retiree's Directory	0.00	
Memorials	0.00	
Transfer to Savings	500.00	
Transfer to CD	0.00	
Undesignated	0.00	
	Total Expenses	\$4,614.21
Balance in Checking 8/31/10		\$ 799.32
Balance in Savings August 31, 2009	\$3223.70	
Income		
Transfer/Deposits	500.00	
Interest	6.98	
	Total Deposits	\$ 506.98

Balance in Savings August 31, 2009 **\$3730.68**

Balance in CD August 31, 2009 **\$5220.88**

Balance in CD August 31, 2010 **\$5290.05**

(Renewed on 03/19/2010 @1.44% for eleven months; next renewal 02/19/2011)

Epsilon Sigma Phi – Pi Chapter Proposed Budget 2010-2011

Income:	Budget 09-10	Actual 09-10	Prpsd 10-11
Membership Dues	\$3080	\$3,450.00	\$3,080
Life Member Donations	260	270.00	300
Nat'l Reim: JCEP President's Workshop	300	300.00	300
Nat'l Reim: Voting Delegates Annual Meeting	400	400.00	400
Other Income	0	0	0
U of MN Foundation (MEWS)	200	150.00	200
General Fund Auction	0	0	500
Total Income	\$4240	\$4,570.00	\$4,780
Expenses:	Budget 09-10	Actual 09-10	Prpsd 10-11
Dues	\$1760	\$1,990.00	\$1,760
To U of MN Foundation (MEWS)	200	322.96	200
Organizational Communication	300	164.08	300
JCEP President's Workshop	300	700.00	700
Voting Delegates Annual Meeting	400	227.04	400
Operating Expenses	100	0	100
Annual Mtg. - State	200	64.80	200
PILD Support	150	0	150
National DSA Support	100	385.00	100
Committees:			
Scholarship	25	15.00	25
Professional Improvement	25	0	25
Awards	400	245.33	400
Silent Auction/Dollar Auction	100	0	100
Membership	100	0	100
History & Archives	25	0	25
Retired Extension Workers	25	0	25
Legislative Efforts	0	0	0
International	25	0	25
Retiree's Directory	0	0	0
Memorials	25	0	25
Transfer to Savings	0	500.00	120
Transfer to CD	0	0	0
Undesignated	0	0	0
Total Expenses	\$4260	\$4,614.21	\$4,780

ESP COMMITTEE REPORTS

Audit Committee Report

We have reviewed the accounts of ESP-Pi Chapter dated September 1, 2009 through August 31, 2010 and have found clear and accurate accounting of income and expenses. The Certificate of Deposit was renewed in March 2010.

We commend the treasurer for his organization of the records that provided clear and accurate accounting of ESP funds.

Signed: Kathleen Lovett LuAnn Hiniker

Date: September 9, 2010

Awards Committee Report – Tamie Bremseth, Chair

During Extension's 2009 Program Conference, ESP joined with MAEE to host a recognition banquet, "The Magic Returns: Evolve with Us!" Under the leadership of Janet Beyer, 2009 awards chair, ESP-Pi Chapter recognized the following individuals and teams.

Distinguished Service Recognition: *Colleen Gengler*

Early Career Recognition: *Rebecca Harrington*

Mid Career Recognition: *Sara Croymans*

Retiree Service Recognition: *Joe Fox*

Administrative Leadership Recognition: *Nancy Hegland*

Visionary Leadership Recognition - Individual: *Elizabeth Templin*

Visionary Leadership Recognition – Team: *YD Staff Development Team—ESP members include: Tamie Bremseth, Eric Vogel, and Janet Beyer; Other Extension team members include: Pamela Nippolt, Jennifer Skuza, Marika Pfefferkorn, and Todd Mehrkens*

International Service Recognition: *Antonio Alba-Meraz*

Diversity/Multicultural Recognition: *Partnering for School Success Team—ESP members include: Kathy Olson, Colleen Gengler, and Jo Musich; Other Extension team members include: Patricia Stolpa and Mary Marczak*

Each of the eligible award recipients were invited to submit information for consideration of a regional ESP award with five applications submitted. ESP-Pi Chapter also submitted an application for national recognition. Chapter members who will be recognized at the ESP National Conference in Jackson, Wyoming, October 12-15, 2010 include:

- **The "Partnering for School Success" team** has been selected to receive the Epsilon Sigma Phi - **North Central Region Diversity/Multicultural recognition**. In the creation of this program, Extension educators in Family Development along with a research/evaluation specialist cultural guides, and the University of Minnesota, Youth and Family Consortium with funding from the McKnight Foundation came together to address Minnesota's need to improve graduation rates particularly for students of color. ESP members include: Kathy Olson, Colleen Gengler, and Jo Musich.
- **Dorothy McCargo Freeman, Ph.D.**, Associate Director for the Center for Youth Development and State 4-H Program Leader, has been selected to receive the Epsilon Sigma Phi – **National Distinguished Ruby Recognition**. Ruby Recognition recipients are honored for outstanding thinking, performance, and leadership in Extension and are chosen for making highly significant contributions on the state, regional, national, and (when applicable) international Extension scenes in a variety of ways and over their career. As the national honoree, Dorothy will present the keynote address during the Ruby Recognition luncheon at the ESP National Conference.

Previous recipients from the University of Minnesota Extension include: T.A. Erickson, Minnesota's first State 4-H Leader (1953); Roland Abraham, Extension Director and author (1968); and Patrick J. Borich, Extension Dean and Director (1991).

Epsilon Sigma Phi – Pi Chapter will celebrate the accomplishments of our members this evening at the MAEE/ESP-Pi Chapter recognition event: “Celebrate the Harvest of Rewards.” It will be an exciting evening with dinner, awards, a presentation by ESP Distinguished Ruby Award recipient Dorothy Freeman, Extension jeopardy, and a dollar auction. 2010 award recipients listed in next year’s report.

Fund Raising Committee – Donna Geiser and Becky Harrington, Co-Chairs

Upon recommendation by the Pi Chapter Board, the committee planned a silent auction and dollar auction in 2010. Plans are to hold the ESP Silent Auction during Extension Program Conference from the early afternoon on Monday, October 4, 2010, closing at 9 pm that evening. The Dollar Auction will take place during the MAEE/ESP banquet on Monday evening, October 4, at the conference hotel, Hilton MSP Mall of America. ESP members were encouraged to donate an item that reflects their interests and passion. All proceeds go to the MEWS Fund to support Extension worker/retirees scholarships for graduate study and staff development.

History and Archives – Kent Gustafson, Chair

- Maintained records of ESP Board meeting minutes, newsletters, and committee reports
- Established electronic files (2007-present) to accompany all paper files currently in the archives
- Researched possibility of transferring ESP archives to University archives system (less desirable because of access issues)

Legislative Committee Report - Cindy M. Bigger, Chair

The Legislative Committee for this past and upcoming year is in great need of members. To date, it has one. Anyone interested is encouraged to contact Cindy Bigger and will be welcomed with open arms!!

In the past year, the Legislative Committee has joined NARFE, the National Association of Retired Federal Employees and has kept abreast legislative developments for Federal Employees. In August, Federal Benefit employees that met the criteria were notified that the University of Minnesota Extension system’s application for the Voluntary Early Retirement Application, VERA, was granted. Ten spots are currently available with those eligible needed to make a decision to retire by December 21, 2010. There are numerous individuals who are eligible for full retirement and as such, are not a part of the VERA opportunity.

The next legislative session will be difficult and will impact the University and Extension. To what degree is yet to be determined. If anyone has any ideas and/or issues you would like the legislative committee to address, please feel free to contact the chair at cbigger@umn.edu.

Membership Committee - Kia Harries, Chair

Pi chapter has 44 full active members, 4 Associate members and 146 life members for a combined chapter membership of 194. The Membership Committee asks that members encourage their co-workers to join and to support ESP. Membership recruitment is intended to reach all Extension Staff to encourage membership. Retirees also received membership information during the fall membership drive.

Pi Chapter has encouraged membership in a new category, Associate members. To be an Associate member, a staff member will have been employed by Extension for less than 3 years. This membership will be for Pi Chapter only, not a national member. (Currently National membership requires a member to have been employed by Extension for a minimum of three years.)

Associate members welcomed in 2009 - 2010:

Judith Conway
Margo Herman
Andrea Lorek - Strauss
Matt Mussel

Since the 2009 Annual meeting, the following person has joined ESP as a Life member:

Jerry Wright

New members in 2009 - 2010 were:

Donna Geiser
Angela Gupta
LuAnn Hiniker
Suzanne Driessen

MEWS FUND Scholarship Committee – Phyllis Onstad, Chair

A true ESP membership benefit is your ability to apply for scholarship funds. At present the maximum amount you can apply for is \$300.

Please note that we took action to have our scholarship budget year to begin on July 1 and end on June 30th of the following year. This change has greatly improved our ability to project available funds and budget accordingly.

We had a total of \$4,225.35 available for scholarships for fiscal year 2009-2010. We awarded 11 scholarships totaling \$3633.73 and will carry over \$591.62 into fiscal year 2010-2011.

Below find a list of the approved expenditures for fiscal year 2009-2010:

\$275.00	Kay Stanek
\$300.00	Rosi Heins
\$300.00	Becky Hagen Jokela
\$580.68	Marcia Woeste
\$300.00	Toni Smith
\$270.18	Suzanne Driessen
\$300.00	Sheila Craig, retiree
\$300.00	Becky Harrington
\$122.87	Toni Smith JCEP expenses
\$385.00	Support Dorothy Freeman as national Ruby Award winner
\$500.00	Liz Templin awarded prior fiscal year –expenses submitted 2009-2010 year as she has been on medical leave and did not get it in last year.

\$4,300 is projected for available scholarship expenditures in fiscal year 2010-2011 plus the \$591.62 carryover from this past fiscal year. We thank Naomi Fruechte for her diligent work on this committee for the past four years. Ongoing committee members include Pat Borich, Colleen Gengler, Eric Vogel and Phyllis Onstad.

We are currently looking for a committee member to help represent the needs of our retired members. Please email committee chair Phyllis Onstad at onsta003@umn.edu to volunteer to serve. We ask that you consider serving a minimum of two years. Our business is conducted via conference call and email.

Please note that scholarship applications are looked at quarterly and the deadlines for scholarships are April 1, July 1, October 1 and January 1. Visit the Pi Chapter of Epsilon Sigma Phil website scholarship guidelines and a copy of the scholarship application. <http://www.extension.umn.edu/esp>.

Newsletter Report – Heidi Haugen, Co-Editor with Carol Ann Burtness

Thanks to both Teri Anderson of the Brainerd Regional Office and to Melissa Rivero of the Rochester Regional Office for their work in formatting and distribution the newsletter.

A continuing goal of our chapter has been to decrease the number of people receiving the newsletter both electronically and via mailed, paper copy. At present, all 52 non-lifetime members receive the newsletter exclusively electronically, as do 84 life members. In fall of 2009, newsletters were mailed via postal mail to 62 life members. This number decreased to 60 in fall of 2010. Thank you, life members, for furnishing us with viable email addresses and being willing to make the switch!

We are getting a few “email-undelivered” error messages from a few life members. If you think that you may be one of them (we sent those with errors a paper copy to ensure they got the newsletter), please think of this as a reminder to let us know if and when your email address changes.

The fall newsletter for 2010 marks my last issue as your co-editor at this time. If you have a bit of time and some editing skills, please consider becoming a co-editor for the newsletter with ESP. It’s a great way to support the organization and to stay in the loop with all things ESP.

Professional Improvement Committee – Bob Mugaas, Chair

There were no specific professional improvement activities planned this past year due to limited financial resources and the difficulty in finding inexpensive and appropriate locations as well as dates and topics of interest that would make scheduling such an event worthwhile for members, including retirees. Instead, the focus was placed on getting members (and retirees) to the Annual Meeting on Monday, October 4 at the Bloomington Hilton in conjunction with the Extension Fall Conference and MAEE meeting. Retirees were particularly encouraged to attend through a special mailing that emphasized participating/attending the Extension Program Poster Session just prior to the annual meeting. It was felt that this would be a good opportunity to both socialize with Extension staff and faculty as well as get a glimpse of current Extension programs and educational outreach efforts. Efforts to make all members aware of possible professional improvement opportunities throughout the year is an ongoing commitment of ESP.

Retiree/Life Member Committee – Gwen Gmeinder, Chair

The overall goal of connecting Extension and retirees is a continuous process. Currently there is an annual reception with the Dean and three issues per year of *Extension Update*, the electronic newsletter written specifically for retirees. The newsletter includes a mix of updates on Extension retirees as well as highlights of Extension initiatives, media moments, awards and news stories. The retirees also receive *Source Magazine*, which covers stories of research and impacts Extension is having on Minnesota’s communities.

Are there other ways to reach retirees? A small focus group with eight-ten retirees is being formed over the next few months to discuss new ways and options to reach retirees. The focus group is being led by Matt Musel, Extension associate development officer and myself.

Retirees by the number: Since the 2009 annual meeting, nine Extension employees joined the rank of retiree; six retirees passed away.

Epsilon Sigma Phi 2009-2010 Presidents Report

By Marcia J Woeste

This year has gone past extremely fast. Seems like it was just last month that the passing of the ESP-Pi Chapter gavel took place.

In reviewing the past year, we are excited that our Pi Chapter website is up and working. The web site is of great benefit to our members as they can find ESP information in one place and help them stay abreast of Pi Chapter activities. On the site you can find chapter board meeting minutes, annual meeting minutes and annual reports, chapter newsletters, scholarship resources, membership information, award application forms and other items. If you haven't visited it yet, do so soon. And better yet, book mark it! <http://blog.lib.umn.edu/mnextweb/esp/index.html>

As a board we want to be wise stewards of the funds that are entrusted to us. We have spent time looking at ways to not increase the chapter budget and increase educational scholarship opportunities for both annual and retired members. These discussions reaffirmed the fact that the board will continue to use email as much as possible (so please keep us informed of email address changes). We also prioritized attendance at JCEP, will continue to promote the silent auction to grow the MEWS account plus having a dollar auction at this year's Awards Banquet. Dollar auction proceeds will go towards the operating budget of ESP-Pi Chapter in an effort to not increase dues. I hope everyone brought their dollars for the evening and has had a chance to bid on silent auction items!!

It is important to reach out to our membership to maintain the vitality and interest of the organization. We have sent out a few updates throughout the year to those who have e-mail, announcing deadlines, opportunities to participate in the National Conference in Jackson Hole WY, etc. This keeps us in touch with the majority of our membership, but not all Life members. We encouraged Life member thru the two newsletters that have an e-mail address but are still receiving the newsletters by regular mail to send us their e-mail address. This helps the chapter save mailing costs and it helps the Life member be more up to date on Pi Chapter issues.

Several members of our Pi Chapter will be recognized at the National ESP Meeting, Oct 12-15, in Jackson Hole, Wyoming. We extend our congratulations to Dr. Dorothy McCargo Freeman who will present the National Distinguished Service Ruby Award, and the Partnering for School Success Team (ESP-Pi members: Kathleen Olson, Colleen Gengler & Jo Musich).

Thank you to the Board members for their dedication to ESP and for their cooperation to help accomplish the goals we set forth at the beginning of the Pi Chapter year. Also, thank you to all chapter members for allowing me to serve as your President this past year. Best wishes to incoming President Toni Smith for a successful year ahead.

Epsilon Sigma Phi 2009-2010 President-Elect Report

By: Toni Smith

It has been a great year for me learning more about ESP on the state and national level. I look forward to leading the board in 2010-11, when we focus on tough questions that will set the stage for the future of the organization in Minnesota. We have smart, committed board members who are willing to face the external and internal pressures that make managing any non-profit challenging during these economic times.

Here are a few of the challenging questions we will address in the year ahead: Why write your check every year for ESP membership dues? How can we work together to make it a "must join" organization in the future? Why do we have a tough time engaging retirees in committees and meeting attendance? There are over 140 retirees in ESP and over 40 currently employed members of ESP. Are we providing organizational benefits that make membership a valued component of their work and retirement lives? Are there opportunities to join forces with MAEE to look at partnerships in the future? The board will begin working on these matters at the first fall meeting, on November 8 in

St. Paul. I and other board members welcome your input to these questions. We also welcome you to join a committee to help make our organization strong.

Two experiences this year have given me insight into the future of ESP in Minnesota. In February I had the opportunity to represent Minnesota ESP at the Joint Council of Extension Professionals (JCEP) meeting in Nashville. It was most interesting to hear the reports of ESP chapters across the country. Many states are fighting tough financial times but several of the 46 chapters are still very creative in their chapter programs. More chapters are using technology to stay connected to members. We hope you enjoyed our effort this spring to update you electronically through the *ESP Membership Memo*. This was a short version of an ESP newsletter, to update you on a few time sensitive issues (furloughs and retiree tax credits.) Other states have travel groups, unique scholarship fundraisers and many consider ESP to be their overarching Extension membership organization. In Minnesota we have MAEE serving that role, and my serving as the ESP liaison to MAEE has been the other highlight of my year as Pres. Elect. I've learned how similar the challenges are in both organizations, like getting people to run for office, to serve on committees or participate in staff development etc. This lends itself to some discussion about possibilities of joining forces in the future.

Thank you for the opportunity to serve as your ESP President Elect this year. I look forward to 2010-2011 as a year of organizational assessment and action!

The Extension Workers Creed

I Believe in people and their hopes, their aspirations, and their faith; in their right to make their own plans and arrive at their own decisions; in their ability and power to enlarge their lives and plan for the happiness of those they love.

I Believe that education, of which Extension is an essential part, is basic in stimulating individual initiative, self-determination, and leadership; that these are the keys to democracy and that people when given facts they understand, will act not only in their self-interest, but also in the interest of society.

I Believe that education is a lifelong process and the greatest university is the home; that my success as a teacher is proportional to those qualities of mind and spirit that give me welcome entrance to the homes of the families I serve.

I Believe in intellectual freedom to search for and present the truth without bias and with courteous tolerance toward the views of others.

I Believe that Extension is a link between the people and the ever-changing discoveries in the laboratories.

I Believe in the public institutions of which I am a part.

I Believe in my own work and in the opportunity I have to make my life useful to humanity.

Because I Believe these things, I am an Extension professional.

The creed was written by W.A. Lloyd in 1922 and adopted by ESP in 1927