

Epsilon Sigma Phi

Pi Chapter

Board Minutes

Thursday, May 10, 2012

Phone conference, 9:00 – 10:00 AM

Roll Call: Kia Harries, Tamie Bremseth, Eric Vogel, Jerry Tesmer, Gwen Gmeinder, Kim Asche, Suzanne Driessen, Becky Harrington, Chuck Schwartau, Tom Hovde, Rosi Heins, Jeanne Markell

1. **Kia Harries, President**

- a. Meeting called to order at 9:04 AM
- b. Rules to conduct meeting– we will move through the agenda by consensus of Board
- c. Review of the agenda
- d. No additions to the agenda

2. **Secretary's Report**

- a. March 26, 2012 minutes sent via email prior to this meeting
- b. No corrections
- c. *Action:* Common consensus via board members present

3. **Treasurer's report** – Jerry Tesmer

- a. Report sent to board via email prior to meeting
- b. As of 5-10-12: Checking account balance is \$ 2,278.80
- c. Writes only 12 checks per year
- d. No new members since last meeting
- e. *Action:* Common consensus via board members present; file and subject to audit

4. **Committee Reports**

- a. **Awards & Recognition** – Tamie Bremseth
 - i. 42 award nominations regionally (North central region) for 12 award categories
 - ii. *Action:* Meet with Kia before May 15, 2012 to review applications and score the award applications; each state casts a vote which is a new process this year
- b. **Fundraising** – Becky Harrington
 - i. Wrote and sent article for retiree newsletter to engage retirees with the silent auction fundraiser at Extension annual program conference
 - ii. Gwen reported the retiree newsletter will go out in June
- c. **Global Relations & Professional Improvement** – Chuck Schwartau
 - i. No report; no committee members
- d. **History/Archives** – No chairperson

- i. Discussion about ‘marketing’ this position to members; what is the roles/duties— discussion and ideas included review archives, should have guidelines what to add each year; need inventory of archives; how much do we have? Is scanning an option —ESP files are on the 5th floor of Coffey Hall; Rosi suggested checking with the University libraries as part of the U’s history archives; Tom mentioned there may be plaques as well; how do we report the history; Eric suggested someone sort through and rid of plaque; electronic versions are now the normal;
- ii. *Actions:*
 - 1. Gwen will check to see how many ESP boxes are in the 5th floor storage
 - 2. Conduct an inventory of what is stored; possibly at our July board meeting; Kia suggested review the storage files and bring to our next meeting
 - 3. Jeanne mentioned there was Extension files ; Gwen will have a student call the U libraries of archives to find out if they have anything related to ESP
- e. **Legislative** – Jeanne Markell
 - i. Changes for current federal employees but does not affect us
 - ii. No state legislation regarding higher education funding
 - iii. *Action:* Write an article for the retirees to promote resources for federal employees
- f. **Membership** – Eric Vogel
 - i. National is sending out reminders to those members not renewing; only 1 from Minnesota did not renew
- g. **Retirees** – Gwen Gmeinder
 - i. Extension retiree lunch on July 17, 2012 at Midland Hills Country Club; invitation went out via mail to all retirees; announcement in email
 - ii. Agenda—Master gardeners is celebrating 30 years and will present
 - 1. Suggestions to promote life membership and scholarship; Tom unable to attend
 - 2. *Action:* Kia will contact Toni and Holli to explore ideas and a strategy for ESP to be engaged at this event
- h. **Scholarships** – Rosi Heins
 - 1. Scholarship funds approved since last meeting has supported Holli Arp to attend JCEP, Jerry Tesmer to attend PILD and Connie Burns to attend and present at nutrition conference from
 - 2. Usually 5 or 6 are given per year
 - 3. Summary of recipients are submitted in the ESP newsletter; Eric suggested including an article in Extension eNews and tie in to silent auction that nonmembers may participate

5. New Business

- a. **PILD** (Public Issues Leadership Development conference) - Jerry Tesmer
 - i. Jerry attended PILD as ESP delegate; third time he attended; Sarah and Gwen’s organization added a lot to the experience; very diverse group from around the state
 - ii. Visited representative Klein’s office; lots of questions related to the farm bill due district lines changes which now includes much more agriculture communities
 - iii. The ‘ask’ was to Support Smith Lever funding
 - iv. Conversation around department of labor and working on the farm related to safety; how to make it safer
- b. **MNCEP Update** - Kia
 - i. Sent summary to board prior to call

- ii. Sections are transitioning with finances and treasury
 - iii. Awards during program conferences; group did not want sections to hand out awards at the banquet but have handout of award recipients from each section during the Dean's award luncheon
 - iv. Bring sections together for morale building and recognition; organized group events around the town or suite at hotels for gathering spot;
 - v. Probably no banquet—will people miss it; probably not
 - vi. Would need more time at ESP annual meeting if awards are presented. If no banquet; does it open up more time for section meetings; need to be strategic about scheduling a separate time to meet needs of members involved in sections;
 - vii. *Action:* Kia will continue to work with the program conference planning committee and advocate for ESP annual meeting time and opportunities for recognition
- c. **ESP Newsletter & Membership Memo timelines**
- i. *Action:* Kia will work with Toni Smith for membership memo for June publication
 - ii. *Action:* Submit articles for the newsletter for September publication
- d. **ESP National Meeting: October 7-10, 2012; Mobile, AL**
- i. Call for voting delegates; Minnesota can have two delegates
 - ii. Who usually goes? Current president and incoming president
 - iii. It overlaps with our Minnesota program conference; retirees may want to attend as Minnesota's voting delegates; voting delegates receive \$200 from national; Jerry reported there is \$300 stipend for voting delegates in our Minnesota budget; MEWS scholarship is an option
 - iv. *Action:* Kia will send messages to retirees to see if there is interest in attending and review budget and funding opportunities
- e. **Conference call/meeting dates**
- i. Monday, July 30, 10 AM -2 pm, Meeting at Coffey Hall
 - 1. *Action:* Kia will reserve a meeting room

10:00 AM: Meeting Adjourned

Respectfully submitted by Suzanne Driessen, Secretary

Reviewed by Kia Harries, President