

Epsilon Sigma Phi

Pi Chapter

Board Minutes

Monday, January 30, 2012
Phone conference, 9 – 11 AM

Roll Call: Kia Harries, Holli Arp, Eric Vogel, Jerry Tesmer, Tom Hovde, Gwen Gmeinder, Chuck Schwartau, Tamie Bremseth, Rosi Heins, Kim Asche, Suzanne Driessen

1. Kia Harries, President

- a. Meeting called to order at 9:04 AM
- b. No additions to the agenda

2. Secretary's Report

- a. November 21, 2011 minutes sent via email prior to this meeting.
- b. *Action:* Motion to accept minutes by Gwen Gmeinder, second by Tom Hovde. Motion carried.

3. Treasurer's report – Jerry Tesmer

- a. Report sent to board via email prior to meeting
- b. As of 1-19-12: Checking account balance is \$ 6,712.56
 - i. \$2965 just sent to national for dues late January therefore the balance is closer to \$3000
- c. Balance in savings \$3,881.99.
- d. CD renewed on January 19, 2012 @ .85% for 13 months. Due 2-19-13.
- e. *Action:* Motion by Rosi Heins to accept report for filing and subject to audit, second by Holli Arp. Motion carried.

4. Old Business

- a. *IRS & Secretary of State Update* – Jerry Tesmer
 - i. 501C status as public charity was reinstated
 - ii. Need to file every 3 years
 - iii. Need to file 990N on February 15, 2012 to maintain non-profit status
 - iv. Secretary of state filed by Kia

5. Committee Reports

- a. *Awards & Recognition* – Tamie Bremseth
 - i. Marcia Woeste joined as a committee member
 - ii. Will file summary for NC regional application for award recipients
 - iii. Where will ESP recognition happen this year?

- b. **Fundraising** – Becky Harrington (unable to attend)
 - i. Verbal report via Kia – Plan to ask retirees for ideas, suggestions for auction items
- c. **Global Relations & Professional Improvement** – Chuck Schwartau & Toni Smith
 - i. Survey members asking for professional improvement topic suggestions and ideas
 - ii. Possibly connect with Dean’s retiree event (August)
 - 1. Kim suggested piggy backing a ESP professional improvement event with the Dean’s event especially with all of the recent retirees.
 - 2. *Action:* Kia will connect with Dean’s office to express interest in offering a professional improvement activity
- d. **History/Archives** – No chairperson
- e. **Legislative** – Jeanne Markell (No report)
- f. **Membership** – Eric Vogel
 - i. 48 annual members—10 are new
 - ii. 147 life members – 5 recent retirees joined as life members
 - 1. Membership list is kept listing nonrenewal and retirees for 2 years with reminders sent; name is removed from list after 2 years of inactivity
 - 2. Kim and Tom suggested keeping retirees on the membership list for 5 years
- g. **Retirees** – Gwen Gmeinder
 - i. Retirees listed in eNewsletter; will send copy to ESP board meetings
 - ii. Dean’s retiree gathering – send Gwen ideas for location and topics
- h. **Scholarships** – Rosi Heins
 - i. Committee met via conference call
 - ii. Goals for committee include monitor fund and transfer of funds, review and update policy and share to membership via eNews; review and respond to scholarship request and report recipients via ESP newsletter
 - iii. Committee approved and made request to board to increase scholarships up to \$500. There is money in MEWS fund to support the increase.
 - 1. *Action:* Rosi Heins moved to increase scholarship amount up to \$500. Kim Asche seconded. Motion carried.

6. New Business

- a. **JCEP Meeting**
 - i. San Antonio, Texas, 2nd week of February, 2012. Holli will be attending
 - ii. Chapter report was completed and submitted. Reports utilized at the meeting to talk about issues and happenings regionally and nationally.
- b. **PILD (Public Issues Leadership Development conference)**
 - i. Jerry is interested in attending as ESP delegate. Gwen is attending as government relations representative.
 - 1. Scholarship funding to attend includes \$750 by Dean Office and MEWS fund of \$500. \$150 in ESP budget.

2. *Action:* Holli Arp moved to send Jerry Tesmer as the ESP delegate at PILD, seconded by Tami Bremseth. Motion carried.

c. **Chapter Goals**

- i. Kia revisited goals for the year
 1. Increase opportunities for interaction with retiree members of ESP.
 1. Explore new opportunities to increase communication with all members of ESP.
 2. Further refine what it means to be a member of the Extension honor society.
 3. Examine membership recruitment efforts to enable the most effective methods through an inclusive invitation and initiation process.
 4. Explore alternatives for professional development.
 5. Refine ESP role within MNCEP.
 6. Establish and connect with federal and state legislative issues.

d. **MNCEP Update - Kia**

- i. Kia reported a conference call was held in January –discussion on sections’ professional development days; discussion related to gathering during fall conference hosted by MNCEP; treasury updates and questions by sections
- ii. *Action:* As this year’s chair of MNCEP, Kia will follow-up with concerns/issues raised with Dean Durgan including new positions and morale and adoption leave and incentives/expectations for cross-capacity work.

e. **ESP Newsletter & Membership Memo timelines**

- i. March – Newsletter – send out by March 15th
 1. Kia will work with Neil regarding submission deadline
 2. Membership spotlight – ideas/suggestions to Toni
- ii. May – Membership memos
- iii. July – Membership memos
- iv. September - Newsletter

f. **Conference call/meeting dates**

- i. Monday, March 26 (9-11 am conference call)
- ii. Thursday, May 10 (9-11 am conference call)
- iii. Monday, July 30, 10-2, Coffey Hall

9:56 AM: Meeting Adjourned

Respectfully submitted by Suzanne Driessen, Secretary
Reviewed by Kia Harries, President