

# Epsilon Sigma Phi

## *Pi Chapter*

### Annual Meeting Minutes

**Wednesday October 12, 2005  
Crowne Plaza Hotel Ballroom, Brooklyn Center**

President Cindy Petersen called the meeting to order at 4:21pm. President Petersen appointed Rosi Heins as the timekeeper. Shirley Anderson-Porisch was appointed as the parliamentarian. Marian Anderson, Sara Croymans, and Toni Smith will review the minutes.

Rosi Heins moved to approve the agenda as printed and Bruce Schwartzau seconded the motion. Motion carried.

The 2004 meeting minutes were reviewed by Nancy Hegland. Beth Russell moved to approve the minutes and Cindy Bigger seconded it. Motion carried.

Treasurer's report was reviewed by Sheila Craig. Naomi Fruechte moved to approve the treasurer's report. Liz Templin seconded the motion. Dorothy Freeman moved to amend the motion to include the amount from the savings account. Toni Smith seconded the amendment. The amendment and motion passed.

**Highlights of the President's Report** – Cindy Petersen reviewed the President's report, which is printed on page 12 of the annual report. She highlighted the JCEP workshop held in Milwaukee. Cindy also reviewed the Pi Chapter goals for 2004-2005.

#### **Committee reports**

**Awards and Recognition** – The committee was charged to review the awards and recognition process with MAEE. We have very few awards in common, although we will be presenting an overall team-work award this evening at the MAEE banquet. Cindy Bigger reported that we did have an increase in the number of award applications this year. The awards will be presented later in the meeting.

**Global and International** – Chuck Schwartzau reviewed the printed report. He has been exploring working with other Universities regarding their international programs. Chuck has tried to find information from Michigan and Florida. He has connected with other departments at the University of Minnesota, however is finding limited opportunities. The University of Minnesota Office of Special Programs can help in setting up international trips, however many are on your own. Chuck shared some web sites that can be helpful to people interested in international work. They include: [www.international.umn.edu](http://www.international.umn.edu) or [www.aiaee.org/pdf/Clearwater.pdf](http://www.aiaee.org/pdf/Clearwater.pdf).

**History and Archives** – Sue Meyer was not present and she would like some help with this committee.

**Legislative & Benefits** - Jeanne Markell and Liz Templin were the committee chairs. Jeanne Markell and Chuck Casey worked with the legislature and had a positive reception from them this year. We benefited from the success we have had in educational programming. All the budgets are being looked at on the federal level due to the recent disasters.

Liz Templin handed out a handout on the Federal benefits. She explained the Government Pension offset, which could affect your social security payments. Please contact your congress people, if this will affect you. She also encouraged members to explore the NARFE website regarding the NARFE operation offset, due to Hurricane Katrina. The article with information is dated 9/21/05.

**Membership Report** – Diane Damerow and Pat Stumme. Diane shared highlights from their report. Please talk with your colleagues about joining Epsilon Sigma Phi. We had 34 active members this past year and 30 signed up as of today.

**Newsletter** – Sara Croymans and Kathy Olson – We have two newsletters go out electronically each year. We also can send any updates as requested by the board members. If you are receiving the newsletter via mail and have access to email, it would be appreciated if you could receive it by email to reduce postage costs.

**Nominating Committee** – Shirley Barber shared the remaining officers for 2005-2006, which include President – Janet Beyer, Past President – Cindy Petersen, and Naomi Fruechte as Director. The officer candidates are President Elect- Glenice Johnson, Secretary – Andrea Ruesch, Director – Kent Gustafson, and Treasurer – Sheila Craig.

**Professional Improvement** – Rosie Heins indicated that we worked with MAEE to host the professional development opportunity with Chuck Lofy on October 12th and 13th. Epsilon Sigma Phi contributed \$1000 to the cost of the speaker.

**Scholarship** - Roselyn Biermaier indicated that the committee is updating the scholarship guidelines. The new guidelines are printed in the annual report.

**Silent Auction** – We have the same number of auction items as in 2003. More people are joining together to do put together very nice auction offerings. The auction will conclude at 6:50 pm this evening.

The Committee reports were approved.

#### **Old Business:**

**MAEE and ESP collaboration** – Janet Beyer reported on the two organizations, their mission, and possibilities of working more closely together. It was decided that each organization would have a liaison to each others board to help increase communication and understanding of our missions.

**Audit report** – Kathy Olson and Janet Beyer reviewed the books with Sheila Craig. There had been several recommendations from last year and the changes were made. Chuck Schwartau moved to approve the audit report and Naomi Fruechte seconded the motion. Motion carried.

#### **New Business:**

**Elections** - Liz Templin moved to approve a unanimous ballot for the slate of officers. Rosi Heins seconded the motion. The motion passed.

**Associate membership** – The board discussed adding an associate membership category. Associate members would be new Extension professionals with up to three years of experience and they would only pay the state membership fee--currently \$30. Once they have three years of service in

Extension then they would have to become a full member and pay the total state and national membership dues – currently \$60. We are looking at ways to reach early career employees. They would be eligible for scholarships. Toni Smith endorsed this change.

**Proposed 2005-2006 budget** –The proposed budget is listed on page 11 of the annual report. Sheila Craig reviewed the various line items. She highlighted the membership goal of 40 members and national meeting zero line item. Cindy Bigger moved to accept the budget and Kia Harries seconded to motion. Motion carried.

**Global/International Chair** –Chuck Schwartau moved that the board drop the Global/ International chairperson position. Marian Anderson seconded the motion. It will be added to a future board meeting agenda, as it will require a by-law change.

**National ESP Development Campaign** – Cindy Petersen highlight the development campaign by National ESP.

**National ESP upcoming meeting** – The dates are November 9-12 and will be held in Colorado Springs, Colorado. Janet Beyer and Sheila Craig will be the voting delegates from Pi chapter. Rod Hamer will represent MN as our distinguished service award recipient.

#### **Awards Presentation:**

- **Meritorious Support Staff Service Award** – Melissa Instenes – Executive Administrative Assistant - Rochester Regional Center
- **You've got ESP/ Early Career award** – Rebecca Meyer – REE, 4-H Youth Development – Cloquet Regional Center
- **Mid-Career Award** – Tamie Bremseth - Area Program Leader 4-H Youth Development – Marshall Regional Center
- **Distinguished Service Award** -Neil Broadwater – REE, Livestock – Rochester Regional Center
- **Visionary Leadership Award** - Jeanne Markell, Associate Dean and Director, External Relations
- **Mentor Award** - Janet Beyer- REE, Community Youth Development – Rochester Regional Center
- **Diversity/ Inclusion Award** - Learning the Language of Money – Shirley Anderson-Porsich and Phyllis Onstad, REE's – Family Development, Family Resource Management
- **Teamwork Award** –Serve it up Safely – Roselyn Biermaier, Kathy Brandt, Deb Botzek-Linn, Jean Pitt, and LouAnn Jopp, REE's- Food Safety
- **Retiree Awards** – Nancy Lenhart, Joe Neubauer, and Dave Schwartz

**Retiring Board members** – Shirley Barber, Nancy Hegland, and Tom Hovde

**Memorial Service** – Beth Russell and Marian Anderson led us in a memorial service honoring those who have passed away in the past year.

Those remembered include: Roland Abraham, Arnold Sandager, Athelene Scheid, Karen Zilliox (wife of Larry), David Noetzel, Duane Schrader and Bill Fenster.

**Installation of 2005-2006 Officers – Shirley Barber**

President - Janet Beyer

Past President - Cindy Petersen

President Elect – Glenice Johnson

Secretary – Andrea Ruesch

Treasurer – Sheila Craig

Directors – Naomi Fruechte and Kent Gustafson

Cindy Petersen thanked the membership for their support during the past year. She turned the meeting over to the new President Janet Beyer. Janet presented Cindy with a gift certificate for a hand-woven basket.

**Committee chairs for 2005-2006 include:**

Auction – Colleen Gengler

Awards and Recognition – Cindy Bigger

Global Relations – May not be a need for a chairperson, as indicated by the current chair

History and Archives –

Legislative/Public Issues – Jeanne Markell

Membership – Diane Damerow

Newsletters – Sara Croymans and Kathy Olson

Nominating – Cindy Petersen

Professional Improvement –

Retiree/Life Members – Beth Russell

Scholarship – Roselyn Biermaier

Minnesota will co-host the NEAFCS national meeting September 15-20, 2007 with Wisconsin and Illinois. The conference will be held at the Radisson Riverfront in St Paul

Phyllis Onstad moved to adjourn the meeting and Kathy Olson seconded it. The motions carried and the meeting was adjourned.

Respectfully submitted,

Nancy J. Hegland

Secretary